

**APPLICATION FOR GENERATOR INSTALLATION PERMIT
VILLAGE OF ASHAROKEN**

1 Asharoken Avenue, Northport, NY 11768

Office: 631-261-7098 Email: MGlennon@asharokenny.org

Building Inspector: Doug Adil 631-935-5501 Email: DougAdil1@gmail.com

NO WORK ON WEEKENDS or FEDERAL HOLIDAYS - WORK HOURS: MONDAY – FRIDAY 8:00AM -5:00PM

Applicant Name: _____

Location of work Address: _____

SCTM#: 0401- _____ - _____ - _____ Phone #: _____

Email: _____ Date Submitted: _____

1. Application packages must include the following: Submit to the Village Clerk’s Office.
 - a. Completed and notarized generator permit application (3 copies)
 - b. Site Plan/Plat: **(Folded 3 copies)** drawn to scale showing the actual dimensions of the lot, location of the generator on the lot with distances from boundaries and to any other structures on the lot (A/C units, decks, pool equipment, etc.). A detailed enlargement must also be provided showing the elevated base (when in a flood zone), distance to exterior wall of the house and distance from exterior windows.
2. All other permits required by Conservation, Suffolk County Dept of Health Services, USACOE, NYSDEC, and Environmental Review Board are the responsibility of the applicant. A building permit will not be issued unless the applicable permits are approved by the noted agencies.
3. Plans and specifications must conform to NYS Fire Prevention and Building Code and other applicable codes for generator installation.
4. Insurance Documents: Certificate of Liability, Workers Compensation and NYS Disability proof of insurance is required, noting the Village of Asharoken as the Certificate Holder.
5. The Permit Application Packet must be filed with the Village Clerk; the Building Inspector will then review the application; allow four weeks for review. Once the Permit Application is Approved, the Permit fee must be paid in full (\$100 for first \$1000, \$20 for each additional \$1,000 – payable to “Incorporated Village of Asharoken”).
6. Work covered by the Permit Application may not commence until a Permit is issued and the permit is posted and visible from the roadway.
7. Inspections: A gas pressure test and inspection of gas piping must be performed in the presence of the Building Inspector. Please contact Doug Adil at 631-935-5501 for scheduling.

APPLICATION

1. Estimated cost of project, (used to determine building fee) \$ _____
2. Make & Model of Equipment _____
3. Does proposed construction violate any zoning laws, ordinances, or regulations or require a variance?

4. **Name of Deeded Owner of Premises** _____
 - a. Address _____ Phone # _____
 - b. E-Mail: _____ Mobile: _____
 - c. **Name of Contractor** _____ Address: _____
 - d. E-Mail: _____ Mobile# _____

Please note the applicant, circle (**Owner, Agent or Contractor**).

Signature of Applicant: _____

5. If contractor is not the applicant, please supply following information:

Contractor Name: _____

Phone #: _____ Email: _____

STATE OF NEW YORK

COUNTY OF

_____, being duly sworn, deposes and
(NAME OF INDIVIDUAL SIGNING THE APPLICATION)

States the name of applicant & title _____, for said owner or owners, is Duly authorized to perform the said work noted in this application; and that all the statements contained in this application are true and to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed herewith.

(SIGNATURE OF APPLICANT)

Sworn to before me this

_____ day of _____ 20_____

Signature of Notary Public

Notary Stamp



As the deeded owner of the property for which the building application is being applied for, please consent and sign below that the information noted on the building permit application is true.

Sign: _____

Deeded Owner of the noted property must sign and have notarized.

**NO WORK CAN COMMENCE UNTIL A PERMIT IS ISSUED AND POSTED AT THE WORK SITE
NO WORK ON WEEKENDS ONLY WEEKDAYS (8AM TO 5PM).**

**PERMIT REQUIREMENTS CHECKLIST
FOR STANDBY GENERATOR**

Questions: dougadil1@gmail.com or mglennon@asharokenny.org

PLEASE INCLUDE ALL ITEMS BELOW WITH YOUR BUILDING PERMIT APPLICATION PACKET.

1. Cover Sheet to include the following items below.
 - Name & address
 - Suffolk County Tax Map Number [SCTM]
 - Make & model of equipment.
 - Manufacturers' specifications cut sheets.
 - Power produced in kilowatts [kw]
 - Fuel type (Natural Gas, Propane, Diesel or Gasoline)
2. Diagram showing dimensions and generator setbacks from structures & property lines on a copy of survey that is to scale (See Note Below)
3. Statement by plumber/installer on their Letterhead: "Installation is in compliance with Residential Code of NYS 2020, NFPA 37 and Village of Asharoken Zoning Codes".

REVIEW STATUS (Completed by Building Inspector):

Accepted

Rejected for Corrections

Comments: _____

Note: Generator shall be installed per manufacturer's requirements, with a minimum of 60 inches clearance to all windows, doors and vegetation taller than 12 inches, and a minimum of 48 inches to soffits or cantilever above. The installation manual is required on site for Inspector reference. A diagram must also be provided.

GENERATOR INFORMATION

Generator Sets that are housed in weather-protective enclosures are designed for installation out-of-doors. Typically, a cement pad is placed in a suitable location, out of sight but with easy access for maintenance and fueling. The generator is secured to the pad. Choose a site close to the electric service and fuel supply lines (natural gas, propane, or diesel). The image below shows a typical natural gas installation. The main distribution panel, transfer switch and sub-panels are inside the building in this example, but more often the distribution panel, sub-panels and transfer switch are outside. You should make sure that 110v power is available at the generator for battery charging.

In flood plain areas, which includes much of Asharoken, elevate the masonry base to 2 feet above grade, or to base flood elevation if available.

The Gen Set must be a minimum of 3 ft from combustible material (NFPA 37). Leave at least 3 ft (or more if the housing and instructions for your particular unit) all around the GenSet enclosure for access to the inside (NEC Art. 110-26a, Art. 110-26b). The GenSet must be at least 5 ft from any opening (window, door, vent, etc.) in a wall, and the exhaust must not be able to accumulate in any occupied area. See figure below.

