



Application for Fence Permit Village of Asharoken

1 Asharoken Avenue, Northport, New York 11768

Village Clerk Michelle Glennon - 631-261-7098 - Email: mglennon@asharokenny.org

Building Inspector Doug Adil - 631-935-5501 - Email: dougadil1@gmail.com



Dear Resident,

Attached is the Fence Permit Application. Please complete the form with all the required information and necessary documentation and submit to the Village Clerk during normal business hours.

The Village Board of Trustees finds that it is in the best interests of the Village to regulate the height of fences to address the needs of residents for safety, privacy, preservation of water views and property values, without adversely affecting adjacent property owners or the character of the neighborhood. Refer to Village Code 125-10.1 Fences.

Permits are required for all fences. The only exceptions are for deer fencing that is 95% transparent and temporary construction fences where a building has **already been issued**.

Upon submission of the application and \$75 fee, the Building Inspector will review the application and respond within **four** weeks. After installation, the applicant should notify the building inspector who will schedule an inspection site visit. Applicant will need to provide a fence placement affidavit (attached to application) at that time.

Please refer to Village Code 125-10.1 Fences at www.asharoken.com for detailed information on fence heights, setbacks, locations, acceptable materials, and agricultural property exemptions.

Thank you for your cooperation.

The Village of Asharoken Board of Trustees



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The following information must be provided in accordance with Chapter 125-10 of the Asharoken Village Code "Fences" prior to inspection for permit approval by the Building Inspector.

- The inspection process may take up to four weeks
- Contact building inspector to determine application status
- Approved permits will be issued by email and are valid for six months

Applicant Name:

Property Owner (if different than above):

Address of Property:

Applicant's phone number:

Applicant's email:

Fence Height:

Feet:

Inches:

Fence Description:

Materials:

Include an existing survey of property with hand drawn lines of the desired fence location

Is proposed fence on a bulkhead?

Yes

☐

No

☐

Is proposed fence on a retaining wall?

Yes

☐

No

☐

If Yes to either enter height:

Feet:

Inches:

If Yes to either include a photograph:





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For Village Use Only

Application Date:

Date sent to Building Inspector:

Site Visit Date:

Action Required:

Re-visit Site Date:

Decision Date:



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AFFIDAVIT PURSUANT TO VILLAGE CODE SECTION 125-10.1.A(2)(b)

STATE OF NEW YORK}

COUNTY OF SUFFOLK}

I (we), _____ being duly sworn, depose(s) and say(s):

1. That I (we) am (are) the owner(s) in fee of the premises: _____, in the Village of Asharoken (the, "Subject Premises").
2. That I (we) am (are) familiar the location of the property lines of the Subject Premises and hereby certify that the fence erected on the Subject Premises in accordance with the approved application and accompanying plans does not encroach onto adjacent properties.
3. I (we) submit this affidavit with full knowledge that the Village of Asharoken will rely upon the truth of the statements and information contained herein.

Property Owner Name: _____

Property Owner Signature: _____

Sworn to before me this

day of 20

Notary Public Signature: _____

Notary Public Stamp:

