

Draft Minutes

Officers Present:

Greg Letica, Mayor
Pam Pierce, Deputy Mayor
Melvin Ettinger, Trustee
Ian Jablonski, Trustee

Officials & Appointees Present:

Bruce Migatz, Village Attorney
Emily Hayes, Treasurer
Doug Adil, Building Inspector
Raymond Mahdesian, Officer-in-Charge
Bill Raish, Emergency Manager & Deputy Harbormaster
Joe Affrunti, Harbormaster

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for May 5, 2026, seconded by Mayor Letica.

Trustee Jablonski	Abstain
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried.

Mayors Report: It was a very quiet month and I do not have anything of a formal nature to report.

I note that our next meeting will be after July 4th. The Village has formalized the fireworks display by Grucci and the tugboat and the barge. Because there was a malfunction last year Grucci is going to do a double finale to compensate. I once again thank, Carole Casamassima, Linda Letica, Kerry Kruckle, Christine Cappy and Meg Cleary, as well as residents who made individual donations, for their efforts to raise money to support this amazing Asharoken tradition.

Lastly, a comment on bonfires. I commend the residents for being very compliant with the beach fire regulations that the Village adopted. A reminder letter will be sent out later in the month to refresh your knowledge of the statute. Fire safety is of paramount importance. As long as everyone is very careful and follows the rules, this terrific Asharoken tradition will live on.

Trustees:

Deputy Mayor Pierce: I am continuing to work on the SC Hazard Mitigation Plan which is nearing completion. I participated in a webinar on DHSES training-new system of project tracking and payments. I participated in a Teams call with the Mayor and Catherine Fee on bonding for grants. I completed a yearly certification with DHSES. I am working on the Village Code, I reviewed the May draft minutes, the police report, the abstracts, payment vouchers and checks.

48 Trustee Ettinger: May was once again an extremely busy and active month for our police. We
49 continued to issue an increased number of summonses, probably related to the new nice weather,
50 as the summer months always seem to produce more speeders than in the winter months.

51
52 During the month I also had several discussions with OIC Ray Mahdesian regarding the planning for
53 the July 4th Fireworks Event. As in previous years, a great deal of planning will be done before the
54 event and we will consider every possible contingency and will be prepared to handle them.
55 Hopefully, the weather will once again cooperate and we will have another beautiful day with
56 wonderful celebrations and no serious incidents.

57
58 Some other matters that I was involved in during the month are as follows:

59 I reviewed the proposed modifications to our Village Code Chapter 57 regarding Animals; Dogs and
60 Poultry, the various E-Code questions regarding the codes related to our Police Services and
61 Waterways Services, the Proposal we received regarding the Village Stormwater Program and the
62 Letter we received from our auditors, Skinnon and Faber. I also reviewed some correspondences
63 that we received from some of our residents, the foils that were received during the past month,
64 last month's BOT Regular Meeting's Minutes and this month's Abstracts for the Payment Vouchers.
65

66 Trustee Jablonski: I reviewed the minutes, the vouchers, the police report, the stormwater proposal
67 and did some work on the village codes.

68 **Attorney Migatz:** The only board that met was the Zoning Board. They met on May 18th on the
69 continued application of Mr. & Mrs. Halpern of 3 Clam Shell Lane, side yard setback variance
70 requested for a garage and mudroom. The matter was continued again without date, waiting for a
71 revised plan to be submitted and reviewed.

72
73 **Village Treasurer:** Emily Hayes reported the vouchers totaled \$108,939.71 with \$75,003.49 in
74 May vouchers and \$33,936.22 in June vouchers. Included in the vouchers is the yearly payment for
75 all Village Insurances of \$54,117.64 and the second half of the Grucci invoice for fireworks in the
76 amount of \$13,750.00. There will be a separate resolution for the budget transfers this month.

77
78 **Police Report:** Officer Mahdesian reported 58 summonses this past month. The department has
79 begun 4th of July preparations. We started the marine season Memorial Day weekend. Officer
80 Mahdesian thanked Harbormaster Joe Affrunti for his tremendous efforts.

81
82 **Superintendent of Buildings:** Received drawings for construction of a swimming pool at 7 Beach
83 Plum Drive. Plans were rejected for a Building Permit since important details were lacking, so the
84 package was returned for corrections.

85 The fence enclosure for the new home being constructed at 90 Cove Road was found to be in
86 violation of advertising limits for the contractor. The Village directed the builder to reduce the
87 signage to one panel, and to re-post the Building Permit.

88 Reviewed the proposed garage for 3 Clamshell Lane relative to zoning requirements.

89 Provided feedback to the pool installer regarding a proposed swimming pool at 86 Cove Road. The
90 pool as shown may be in a flood zone, which upgrades the pool foundation requirements.

91 Regarding the newly replaced shed at 529 Asharoken Av., the new shed was relocated out of the
92 zoning setback areas so is now conforming to requirements.

93 Regarding deck construction a 3 Beach Plum Drive, subsequent to the homeowner performing
94 structural repairs without a Building Permit, engineered drawings were submitted and these
95 drawings were Approved for a Building Permit.

96 Regarding 100 Asharoken Av. Belgium block apron, I met with the contractor and clarified apron
97 requirements and fog line standards for this work. The apron was reconfigured to be in compliance.

98 Review drawings for construction of a new shed at 5 Duck Island Lane, which were Approved for a
99 Building Permit.

100 SITE INSPECTIONS CONDUCTED:

101	160 Asharoken	New Accessory Garage • Framing-PASSED with minor comments.
102	250 Asharoken Av	Structural improvements to existing home - Stop Work Order still in effect
103		Revised construction drawings were submitted and comments were
104		returned. Project is under way for a new building permit.
105	196 Asharoken	Garage reconstruction · Rough framing inspection-PASSED with minor
106		comments. House wrap completed. Flood vent inspection- TBD
107	561 Asharoken Av.	New Detached Garage · Foundation inspection-PASSED
108		Rough framing inspection-PASSED with minor comments.
109	7 Duck Island	New construction of a single family residence. – Construction drawings
110		Are in development.
111	1 Lobster Way	New construction of a single family residence Footings: PASSED
112		Foundations Walls: PASSED
113		Damproofing completed
114		Drywell installation is underway
115	86 Cove Rd.	Alterations to existing Interior finishes completed: other interior
116		Work continues
117	90 Cove Rd	New Construction – single family residence – Backfill completed
118	106 Cove Rd	New Construction – C/O process not completed due to information not yet
119		Submitted
120	3 Clamshell	New Construction – structural framing completed: PASSED

121
122 **Emergency Manager:** Bill Raisch stated that June 1st was the start of hurricane season. He has
123 reached out to Suffolk County Emergency Management to get training on their latest software to
124 integrate responses to emergencies.

125
126 **Deputy Harbormaster:** Bill Raisch stated 15 water ski bouys were put out. Coast Guard Blessing
127 of the Fleet will take place on Saturday, June 13th. The Village along with the Village of Northport
128 and a number of other organizations are all raising oysters and the Northport Historical Society will
129 do a focus on Northport's history of raising oysters.

130
131 **Harbormaster:** Joe Affrunti stated that the police boat was detailed, tuned up and put in the water
132 just before Memorial Day weekend. Most of the speed signs and buoys are in the water, the rest will
133 be placed this week.

134
135 The Mayor thanked Joe for continuing to hold the Harbormaster job and take care of the police boat
136 even after having moved out of the village.

137
138
139 **Resolutions:**

140 **Resolution (2026-69)** Be It Resolved that the Village Board approves the budget transfers for the
141 month of May 2026.

142 Trustee Jablonski made a motion to approve, seconded by Trustee Ettinger.

143 Trustee Jablonski AYE

144 Trustee Ettinger AYE

145 Deputy Mayor Pierce AYE

146 Mayor Letica AYE

147 Motioned Carried.

148

149 **Resolution (2026-70)** Be It Resolved that the Village Board does hereby approve the vouchers for
150 the months of May and June 2026 for a total amount of \$108,939.71. \$75,003.49 for May and
151 \$33,936.22 for June, check #'s 12226 to 12256.

152 Mayor Letica made a motion to approve, seconded by Trustee Jablonski.

153 Trustee Jablonski AYE

154 Trustee Ettinger AYE

155 Deputy Mayor Pierce AYE

156 Mayor Letica AYE

157 Motioned Carried.

158

159 **Resolution (2026-71)** Be It Resolved that the Village Board does hereby accept the donations from
160 Joe & Lisa Kasper in the amount of \$200 and Teresa and Ed Baiter in the amount of \$250. The funds
161 will help support the cost of the barge, tugboat and the 2026 Fireworks Event.

162 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

163 Trustee Jablonski AYE

164 Trustee Ettinger AYE

165 Deputy Mayor Pierce AYE

166 Mayor Letica AYE

167 Motioned Carried.

168

169 **Resolution (2026-72)** Be It Resolved that the Village Board does hereby ratify the signing of the
170 proposal from Salerno Brokerage Corp to insure the police boat for the 2026 season, not to exceed
171 \$3,402.00.

172

173 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

174 Trustee Jablonski AYE

175 Trustee Ettinger AYE

176 Deputy Mayor Pierce AYE

177 Mayor Letica AYE

178 Motioned Carried.

179

180 **Resolution (2026-73)** Be It Resolved that the Village Board does hereby ratify the signing of the
181 NYMIR municipal liability and auto insurance proposals submitted by Borg Insurance totaling
182 \$50,715.64, coverage dates May 1, 2026 to May 1, 2027.

183 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

184 Trustee Jablonski AYE

185 Trustee Ettinger AYE

186 Deputy Mayor Pierce AYE

187 Mayor Letica AYE

188 Motioned Carried.

189

190 **Resolution (2026-74)** Be It Resolved that the Village Board does hereby approve retaining James
191 Antonelli of West Side Engineering at a rate of \$200 per hour, not to exceed \$1,200, to assist with
192 the completion of the 2026 MS4 Stormwater report.
193 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.
194 Trustee Jablonski AYE
195 Trustee Ettinger AYE
196 Deputy Mayor Pierce AYE
197 Mayor Letica AYE
198 Motioned Carried.

199
200 **Resolution (2026-75)** Be It Resolved that the Village Board does hereby authorize the Treasurer
201 to transfer reserve funds from the Celebration Reserve balance to the Money Market account in the
202 amount of \$5,000.00 to support the 2026 fireworks. This is the second half of a \$10,000.00
203 fireworks donation received by the village in 2024.

204 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.
205 Trustee Jablonski AYE
206 Trustee Ettinger AYE
207 Deputy Mayor Pierce AYE
208 Mayor Letica AYE
209 Motioned Carried.

210 **Resolution (2026-76)** Be It Resolved that the Village Board does hereby approve the tent permit
211 for Jim Ackerson at 516 Asharoken Ave from Friday, June 5th to Monday, June 8th.

212 Mayor Letica made a motion to approve, seconded by Trustee Jablonski.
213 Trustee Jablonski AYE
214 Trustee Ettinger AYE
215 Deputy Mayor Pierce AYE
216 Mayor Letica AYE
217 Motioned Carried.

218
219 **Resolution (2026-77)** Be It Resolved that the Village Board does hereby extend the agreement
220 with Empire Government Strategies for another month, for the sum of \$5,000, subject to Village
221 Attorney approval.
222 Trustee Ettinger made a motion to approve, seconded by Trustee Jablonski.
223 Trustee Jablonski AYE
224 Trustee Ettinger AYE
225 Deputy Mayor Pierce AYE
226 Mayor Letica AYE
227 Motioned Carried.

228
229 **New Business:** No new business

230 **Public Session:** Mayor Letica opened public session

231
232 No comments were made by the public.

233
234 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.
235 Trustee Jablonski AYE
236 Trustee Ettinger AYE
237 Deputy Mayor Pierce AYE
238 Mayor Letica AYE
239 Motioned Carried.

240

241 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

242 Trustee Jablonski AYE

243 Trustee Ettinger AYE

244 Deputy Mayor Pierce AYE

245 Mayor Letica AYE

246 Motioned Carried.

247

248 The June 2, 2026, Regular board meeting of the Board of Trustees was adjourned at approximately

249 6:56 pm.

250

251 Signed: _____

252 Michelle Glennon, Village Clerk