

Draft

Officers Present:

Greg Letica, Mayor
Pam Pierce, Deputy Mayor
Melvin Ettinger, Trustee
Laura Burke, Absent with previous notice
Ian Jablonski, Absent with previous notice

Officials & Appointees Present:

Michelle Glennon, Village Clerk
Emily Hayes, Treasurer
Raymond Mahdesian, Officer-in-Charge
Doug Adil, Building Inspector

The Pledge of Allegiance was said.
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for April 7, 2026, seconded by Deputy Mayor Pierce.

| | |
|---------------------|-----|
| Trustee Ettinger | AYE |
| Deputy Mayor Pierce | AYE |
| Mayor Letica | AYE |

Motioned Carried

Carole Casamassima and Linda Letica presented the Board of Trustees with checks from the "Save the Fireworks" committee and AVT-shirts to help fund the July 4th, 2026 fireworks.

The Mayor thanked the 'Save the Fireworks' committee; Carole Casamassima, Kerry Kruckel, Christine Cappy and Meg Cleary for all their hard work putting together an amazing array of gift baskets, raffle prizes and the dinner/dance party held at the Northport Yacht Club. They were able to raise \$10,000. The Mayor then noted that Linda Letica, through the sale of Asharoken merchandise was able to raise an additional \$3,000. Last week an additional \$1,000 was received from a resident bringing the total to \$14,000 being raised to offset the cost of the 2026 July 4th fireworks.

Mayors Report: Because the NYS budget has not been finalized, the Village has no guidance on its request for seawall funding from Governor Hochul. The Village has also submitted funding requests to Senator Chuck Schumer, Senator Kirsten Gillibrand, and Congressman Nick LaLota. I will update you with new information in the future.

I had several conversations with the US Army Corps of Engineers regarding their evaluation of the sand placed on the beach by National Grid last fall. Unfortunately, they still have not completed their report. As soon as that becomes available, I will let you know.

49 I thank Police Officer Brian O'Connor for securing a JCAP grant to pay for the new blinds in Village
50 Hall. These shades will eliminate the blinding of people attending meetings that take place in late
51 afternoon as the sun sets.

52 This evening Carole Casamassima will be donating \$10,000 to support the fireworks and Linda
53 Leticia will be donating \$3000 to support the fireworks as well. Carole raised the money through
54 raffles at the Save the Fireworks dinner dance. Carole was ably assisted by Kerry Kruckle, Christine
55 Capy and Meg Cleary. Linda raised her funds through the sale of Asharoken logoed merchandise. I
56 thank all of you for your hard work and dedication to ensure that the traditional Village of
57 Asharoken fireworks display continues.

58 **Trustees:**

59 **Deputy Mayor Pierce:** I reviewed the draft local law for Fire Marshal. I continued working on the
60 SC Hazard Mitigation Plan and attended a meeting with them in Yaphank on April 16th. We are
61 pretty much all set, thank you to the Mayor, Doug, in his flood plain manager role and Bill Raisch on
62 Emergency Management. Informational meeting on Monday, May 4th on Teams, the notice is on the
63 Asharoken website. I also investigated the possibility of another grant.
64 On 4/13 I attended a conference call with General Code regarding review of the code project. On
65 4/24 I participated in a call with GEI and the Mayor regarding the grant. On 4/30 I attended the 12th
66 annual Water Quality Forum held at the Northport Yacht Club. I reviewed the boat insurance
67 estimate from Intact, our new police vehicle information and estimate comparisons the draft
68 minutes from April, the police report, vouchers, checks and payment abstract.
69

70 **Trustee Ettinger:** April was an extremely busy and active month for our police. We continued to
71 issue an increased number of summonses, it's probably related to the new nice weather, as the
72 summer months always seem to produce more speeders than in the winter months.

73 During the month I also had several meetings OIC Ray Mahdesian and Officer Joey D'Alessandro
74 who have been doing a study related to new Police Cars. As I previously reported the Village has
75 received notification from Congressman Nick LaLota that we will be receiving \$150,000 as a
76 Federal Grant for the purchase of new Police Cars. As such, we are reviewing the various types and
77 costs of Police Vehicles. We currently have 5 police cars and 3 of them are more than 10 years old,
78 so we ideally would like to get 3 new cars, if possible. We still have some more details to look into
79 and I will continue to report back on this subject. On April 13th, I attended an online webinar
80 regarding our new 360 Code System, together with our Mayor and the other trustees. I reviewed
81 the draft of the Local Law Establishing the Bureau of Fire Marshall, some correspondences that we
82 received from some of our residents, the foils that were received during the past month, last
83 month's BOT Regular Meeting's Minutes, and month's Abstracts for the Payment Vouchers
84

85 **Attorney Migatz:** The Zoning Board met on April 20th. There were two cases. Once case was the
86 application of Corabi, 5 Duck Island Lane. Application for rear yard setback to replace an existing
87 rear deck and an application for a side yard setback for a new shed. The variances were both
88 granted. The other application was Halpern at 3 Clam Shell Lane. That was an application for a side
89 yard setback for a new three car garage. The neighbors of 3 Clam Shell voiced some serious
90 opposition and the hearing was continued to the May calendar.
91

92 **Village Treasurer:** Emily Hayes reported for the month of April. Payment vouchers totaled
93 \$280,386.14. Included in the vouchers this month is \$204,260.00 paid to GEI Consultants for work
94 on the seawall. Check #1225 is a reprint of check #12001 dated 11/5/2025, which was lost. I did
95 not add this amount to the abstract as it was already included in the November 2025 abstract and

96 approved by the board. There will be a separate resolution to approve the vouchers and budget
97 transfers.

98

99 **Police Report:** Officer Mahdesian reported it was a busy month with 58 summons issued and 1
100 arrest. The Police Department is preparing for the summer season and the boat will be going in the
101 water for the Memorial Day Weekend.

102

103 **Superintendent of Buildings:** PLAN REVIEWS/CONSULTATIONS:

104 Received preliminary details for gas service to a new pool heater for the new pool at 232 Asharoken
105 Av. Details were lacking and additional details were requested.

106 I provided responses to some open questions in the Suffolk County Hazard Mitigation Plan,
107 primarily involving floodproofing of homes and codes and ordinances the Village uses to address
108 this.

109 Plans were submitted to the Village for repairs due to fire, with damage from the recent fire at 150
110 Asharoken Av., which involved replacing the exterior siding near the point of origin, some non-
111 bearing wall studs and sheetrock, and a few floor joists. The plans were approved for a Building
112 Permit.

113 Forwarded a summary of the duties of the Fire Marshal that Asharoken will be utilizing for
114 emergency services to the Village, which will be on the May 2026 meeting Agenda.

115 Received a complaint that an existing shed was replaced with a new shed at 529 Asharoken Av., and
116 the new was placed within the 25 foot side yard. The Village Clerk called the homeowner, who
117 agreed to relocate the shed to a conforming location.

118 Responded to a resident question regarding whether a Building Permit is required to replace an
119 existing asphalt driveway with a new one.

120 Responded to a concern regarding deck construction a 3 Beach Plum Drive. Homeowner started
121 replacing severely deteriorated elevated decks without a Building Permit. We stopped the work and
122 explained the need to obtain engineered drawings to meet building codes and Village Code.

123 Observed driveway work at 100 Asharoken Av., where a contractor was installing a Belgium block
124 apron where previously there was none. The apron was constructed not in compliance with Village
125 codes and was required to be re-worked to conform.

126 Responded to a resident complaint that a property in their neighborhood has trash and debris
127 strewn on the property, that there is construction taking place apparently without permits and
128 there are shed structures in place not meeting zoning and maintenance requirements. Investigated
129 these conditions and am working with the Village Attorney and APD to determine next steps.

130 **SITE INSPECTIONS:**

| 131 | Location | Type of Inspection | Status |
|-----|-------------------|--|----------------------------------|
| 132 | 160 Asharoken Av. | New Accessory Garage | Foundation-PASSED |
| 133 | 250 Asharoken Av. | Structural improvements to existing home | Stop Work Order still in effect. |
| 134 | 196 Asharoken Av. | Main house | Deficient foundation |
| 135 | | conditions were repaired. | |
| 136 | 196 Asharoken Av. | Garage reconstruction | Rough framing & house wrap |
| 137 | | completed. | |
| 138 | 284 Asharoken Av. | New Backup Generator installation | Final inspection- PASSED |
| 139 | 540 Asharoken Av. | Retaining wall construction | Okay to issue Certificate of |
| 140 | | Compliance | |

| | | | |
|-----|---------------|---|------------------------------|
| 141 | 7 Duck Island | New construction of a single family residence | Construction drawings |
| 142 | | are in development | |
| 143 | 1 Lobster Way | New construction of a single family residence | Footings: PASSED |
| 144 | | Foundation walls: PASSED | |
| 145 | | Damproofing completed | |
| 146 | 86 Cove Rd. | Alterations to existing | Interior finishes completed; |
| 147 | | other interior work continues. | |
| 148 | 90 Cove Road | New construction of a single family residence | Footing inspection- PASSED |
| 149 | | Foundation wall forms/rebar- PASSED | |
| 150 | 106 Cove Rd. | New Construction | Interior finishes are |
| 151 | | completed | |
| 152 | 3 Clamshell | New Construction | Structural Framing: PASSED |

153 **Public Hearing: Bureau of Fire Marshal**

154 Clerk Glennon read the publication

155 Mayor Letica opened the public hearing

156 The Mayor explained that there have been several instances that the village has needed a fire
 157 marshal including ascertaining what caused a fire that occurred on Asharoken over the winter. He
 158 explained that the fire marshals will be used on a 'as needed' basis and will be paid \$60 per hour.

159 -A resident asked a question regarding the authority of the fire marshal.

160 -Two residents questioned the need for a fire marshal. The Building Inspector explained that not
 161 only are they needed to inspect any fire damage but their expertise is required to review sprinkler
 162 systems and any other features needed in new construction.

163 Mayor Letica made a motion to close the public hearing, seconded by Trustee Ettinger.

164 Trustee Ettinger AYE

165 Deputy Mayor Pierce AYE

166 Mayor Letica AYE

167 Motioned Carried

168

169 **Resolutions:**

170

171 **Resolution (2026-51)** Be It Resolved that the Village Board approves the budget transfers for the
 172 month of April 2026.

173 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.

174 Trustee Ettinger AYE

175 Deputy Mayor Pierce AYE

176 Mayor Letica AYE

177 Motioned Carried

178

179 **Resolution (2026-52)** Be It Resolved that the Village Board does hereby approve the vouchers for
 180 the month of April 2026 in the amount of 280,386.14, check #12191 to 12225.

181

182 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

183 Trustee Ettinger AYE

184 Deputy Mayor Pierce AYE

185 Mayor Letica AYE

186 Motioned Carried

187

188 **Resolution (2026-53)** Be It Resolved that the Village Board does hereby accept the donation from
189 “Save the Fireworks” committee in the amount of \$10,000 which funds will support the cost of the
190 barge, tugboat and the 2026 Fireworks Event.

191

192 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

193 Trustee Ettinger AYE

194 Deputy Mayor Pierce AYE

195 Mayor Letica AYE

196 Motioned Carried

197

198 **Resolution (2026-54)** Be It Resolved that the Village Board does hereby accept the donation from
199 “AVT-Shirts” committee in the amount of \$3,000 which funds will support the cost of the barge,
200 tugboat and the 2026 Fireworks Event.

201

202 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.

203 Trustee Ettinger AYE

204 Deputy Mayor Pierce AYE

205 Mayor Letica AYE

206 Motioned Carried

207

208 **Resolution (2026-55)** Be It Resolved that the Village Board does hereby appoint Joseph Affrunti as
209 the Fireworks Safety Officer for the 2026 fireworks display.

210

211 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

212 Trustee Ettinger AYE

213 Deputy Mayor Pierce AYE

214 Mayor Letica AYE

215 Motioned Carried

216

217 **Resolution (2026-56)** Be It Resolved that the Village Board does hereby approve the budget
218 adjustment to increase the Start Income Account by \$5,000 and increase account Seawall/Shoreline
219 Engineering Expenditure Account (A1490.200) by \$5,000 for the May monthly payment to Empire
220 Government Strategies.

221

222 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.

223 Trustee Ettinger AYE

224 Deputy Mayor Pierce AYE

225 Mayor Letica AYE

226 Motioned Carried

227

228 **Resolution (2026-57)** Be It Resolved that the Village Board does hereby authorize the Village
229 Treasurer to transfer \$5,000 from the Feasibility Reserve Account to the Money Market Account for
230 the May 2026 monthly payment to Empire Government Strategies.

231 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

232 Trustee Ettinger AYE

233 Deputy Mayor Pierce AYE

234 Mayor Letica AYE

235 Motioned Carried

236

237 **Resolution (2026-58)** Be It Resolved that the Village Board does hereby authorize the Village
238 Treasurer to transfer \$6,597.00 from the Infrastructure Reserve Account to the Money Market
239 Account for the payments to General Code.

240
241 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.

242 Trustee Ettinger AYE

243 Deputy Mayor Pierce AYE

244 Mayor Letica AYE

245 Motioned Carried

246

247 **Resolution (2026-59)** Be It Resolved that the Village Board does hereby approve the budget
248 adjustment to increase the Start Income Account(A1000.000) by \$6,597.00 and increase the Village
249 Hall Repairs/IT Expenditure Account (A1490.200) by \$6,597.00 for the payments made to General
250 Code for work to date on updating the village code.

251

252 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

253 Trustee Ettinger AYE

254 Deputy Mayor Pierce AYE

255 Mayor Letica AYE

256 Motioned Carried

257

258

259 **Resolution (2026-60)** Be It Resolved that the Village Board does hereby authorize the Village
260 Treasurer to transfer \$15,180.00 from the Infrastructure Reserve Account to the Money Market
261 Account for the Village's 10% local share of the fourth Request for Reimbursement from the
262 Department of Homeland Security and Emergency Services, Hazard Mitigation Grant.

263

264 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

265 Trustee Ettinger AYE

266 Deputy Mayor Pierce AYE

267 Mayor Letica AYE

268 Motioned Carried

269

270 **Resolution (2026-61)** Be It Resolved that the Village Board does hereby approve the budget
271 adjustment to increase the Start Income Account (A1000.000) by \$15,180.00 and increase account
272 Seawall/Shoreline Engineering Expenditure Account (1490.200) by \$15,180.00 for the village's
273 10% local share of the fourth RFR from DHSES, Hazard Mitigation grant.

274

275 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

276 Trustee Ettinger AYE

277 Deputy Mayor Pierce AYE

278 Mayor Letica AYE

279 Motioned Carried

280

281 **Resolution (2026-62)** Be It Resolved that the Village Board does hereby appoint the following
282 election inspectors, Barbara Sposato and Stephanie Bernhardt as Chairperson, for the June 16, 2026
283 Village Election from 12 Noon to 9PM.

284 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

285 Trustee Ettinger AYE

286 Deputy Mayor Pierce AYE

287 Mayor Letica AYE

288 Motioned Carried

289

290 **Resolution (2026-63)** Be It Resolved that the Village Board does hereby authorize the mayor to
291 sign the quote issued by Intact Insurance for \$10,464.00 to insure the police boat for the 2026
292 season.

293 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.

294 Trustee Ettinger AYE

295 Deputy Mayor Pierce AYE

296 Mayor Letica AYE

297 Motioned Carried

298

299 **Resolution (2026-64)** Be It Resolved that the Village Board does hereby appoint Peter Aroniadis
300 as the uncompensated Special Assistant to the Mayor for Public Works effective May 5th through
301 July 1st 2026.

302 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

303 Trustee Ettinger AYE

304 Deputy Mayor Pierce AYE

305 Mayor Letica AYE

306 Motioned Carried

307

308 **Resolution (2026-65)** Be It Resolved that the Village Board does hereby accept the \$1,000
309 donation from Dr. Marc Allen for the 2026 July 4th fireworks.

310 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

311 Trustee Ettinger AYE

312 Deputy Mayor Pierce AYE

313 Mayor Letica AYE

314 Motioned Carried

315

316 **Resolution (2026-66)** Be It Resolved that the Village Board does hereby approve the tent permit
317 for Duck Island Corp from May 1st to Oct 20th, 2026.

318 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

319 Trustee Ettinger AYE

320 Deputy Mayor Pierce AYE

321 Mayor Letica AYE

322 Motioned Carried

323

324 **Resolution (2026-67)** Be It Resolved that the Village Board does hereby approve the budget
325 adjustment to increase the Other General Government Aid (A3089.000) by \$53,877.00 and increase
326 the Seawall/Shoreline Engineering Expenditure Account (A1490.200) by \$53,877.00 to increase the
327 90% share expected from DHSSES and FEMA.

328 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

329 Trustee Ettinger AYE

330 Deputy Mayor Pierce AYE

331 Mayor Letica AYE

332 Motioned Carried

333

334 **Resolution (2026-68)** Be It Resolved that the Village Board does hereby pass Local Law #3-2026
335 adopting a new Chapter 71 of the code of the Village of Asharoken establishing the bureau of Fire
336 Marshal.

337 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

338 **ROLL CALL:**

339 Trustee Ettinger AYE

340 Deputy Mayor Pierce AYE

341 Mayor Letica AYE

342 Motion Carried

