

Approved Minutes

Officers Present:

Greg Letica, Mayor
Pam Pierce, Deputy Mayor
Melvin Ettinger, Trustee
Laura Burke, Trustee
Ian Jablonski, Trustee

Officials & Appointees Present:

Bruce Migatz, Village Attorney
Michelle Glennon, Village Clerk
Emily Hayes, Treasurer
Doug Adil, Building Inspector
Raymond Mahdesian, Officer-in-Charge
Bill Raish, Emergency Manager & Deputy Harbormaster
Joe Affrunti, Harbormaster

The Pledge of Allegiance was said.

Trustee Ettinger made a motion to approve the Board Meeting minutes for June 3, 2025.
seconded by Deputy Mayor Pierce.

Trustee Jablonski	ABSTAIN
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried

Mayors Report: I congratulate Deputy Mayor Pam Pierce and Trustee Ian Jablonski on their re-election to their 8th and 7th terms, respectively. Pam and Ian continue to do a great job, and I look forward to working with them in the future.

On Friday, June 6th, I met with representatives from PSEG, Altice, and Verizon to discuss the temporary relocation of utility wires by the seawall to accommodate construction. After much discussion, we developed a suitable plan. This is another example of why the reconstruction of the wall is such a complicated process and is taking longer than expected. The wall remains a priority for the Village, and significant progress has been made to date.

GEI Consultants have responded to a question from the DEC that was holding up final approval of the required DEC permit. I am hopeful that by the end of the summer, the Village will have all of the required permits for seawall reconstruction.

I thank the Asharoken Garden Club for donating a new tree at Village Hall. The tree is dedicated to the founder of the Asharoken Garden Club, Laura Safford Stewart. The club celebrated its centennial last year. Finally, I thank Deputy Mayor Pam Pierce for supervising this project, and Ted McCarthy and his landscaping firm for assistance with the tree selection and planting.

Last week, the Village held its third negotiating session with the Asharoken PBA. Deputy Mayor Pam Pierce and I both felt that this was our most productive session, and feel that large strides have been made to complete a new police contract

Congratulations to Village resident Dora Fields, who was named the valedictorian for Northport High School. Earlier in the year, Dora also earned second place in the Plant Sciences category at the

54 2025 Regeneron International Science and Engineering Fair. In recognition of her outstanding
55 work, Dora was awarded a \$2,400 scholarship. The fair is the world's largest pre-college science
56 competition. ISEF welcomed more than 1,800 student researchers from over 80 countries. She was
57 also a semifinalist in the Regeneron Science Talent Search. In addition, the Asharoken Garden Club
58 also awarded Dora a \$2,000 scholarship as well. If that is not impressive enough, Dora was also
59 named a Newsday Hometown Hero for founding Strands for Sustainability. This international
60 nonprofit has donated over 700 inches of hair to Matter of Trust, which recycles the hair into mats
61 used to absorb petrochemicals from oil spills. We wish Dora much success at Yale next year.
62 I wish everyone a happy July 4th. I remind you to comply with the Village beach fire law, use
63 common sense and extreme caution before lighting any fires, and refrain from using personal
64 fireworks. The future of the Village's incredible Independence Day celebration depends on
65 everyone to make sure we have a safe and fun day. Thanks so much.
66

67 **Trustees:**

68 *Deputy Mayor Pierce:* During the month reviewed the cyber security plan, the contract for
69 Breakwater Marine to provide the barge for the 4th of July. I met with a resident regarding questions
70 on the seawall progress. I participated in the DHSES quarterly review call with Mayor Letica and
71 Clerk Glennon on June 24th. On June 23rd, along with the Mayor I met with the Asharoken PBA
72 regarding the police contract. reviewed the June draft minutes, the police report, the abstract,
73 payment vouchers and checks.

74 *Trustee Ettinger:* I would also like a moment to congratulate Deputy Mayor Pam Pierce and Trustee
75 Ian Jablonski on their election and to wish them continued successes in continuing to help lead our
76 wonderful Village forward.

77 It has been a real pleasure working with them, along with Mayor Greg Letica, and Trustee Laura
78 Burke over the last 13 years, and together I believe that we have accomplished a great deal.
79 During the past month, I have spent a great deal of time working with our Police Department and in
80 particular Officer-in-Charge Ray Mahdesian on various Police matters and most importantly the
81 planning for the July 4th Fireworks Event. Once again, a great deal of planning was done and we
82 considered every possible contingency. Hopefully, the weather will cooperate and we will have
83 another beautiful day with wonderful celebrations with no serious incidents.
84

85 I want to briefly comment on an incident that occurred on Saturday morning in our Village. At about
86 10:15AM there was a burglary at a home on Pheasant Lane. Fortunately, no one was hurt and I have
87 asked OIC Ray Mahdesian share some of the details with you.

88 I reviewed the Breakwater Marine Contract for the barge that is used for the Fireworks, the Cyber
89 Response Plan, the Village's Code of Ethics Document, some correspondences that we received from
90 some of our residents, the foils that were received during the past month, last month's BOT Regular
91 Meeting's Minutes and finally, I also reviewed this month's Abstracts for the Payment Vouchers.
92 Wishing you and your family a very Happy July 4th Celebration!!
93

94 *Trustee Burke:* Reviewed the minutes from prior meeting, police report, vouchers and abstracts, the
95 Breakwater Marine contract and cyber security plan

96 *Trustee Jablonski:* I reviewed the minutes, voucher, abstract, Breakwater Marine contract and cyber
97 security plan.

98 **Village Treasurer:** Emily Hayes reported the vouchers totaled \$147,912.73 with \$80,913.06 in
99 May vouchers and \$66,999.67 in June. Included in the May vouchers is the yearly payment for all
100 insurances, except the boat insurance, totaling \$50,910.70 and new computers for the police
101 (covered by a tech grant) of \$22,764.43. Included in the June vouchers is the boat insurance of
102 \$11,483.00 and the payment for the tug boat for the fireworks in the amount of \$14,500.00. There
103 will be a separate resolution for the budget transfers for May and for June.
104

105 **Attorney Migatz:** None of the boards met in the month of June. The ERB was scheduled to meet on
106 the Orofino dock application, at the request of the applicant, that has been adjourned. The new
107 tentative date will be July 28th.
108

109 **Police Report:** Officer Mahdesian reported that the village is in good shape for the 4th of July. We
110 had 63 summonses and 1 traffic arrest this past month, 30 of which were for speeding. The
111 department has issued 26 water ski permits this season. The biggest issue was the burglary attempt
112 on Saturday which is being actively investigated by Suffolk County detectives. Two subjects broke
113 into a house which was occupied, they were surprised and fled. Asharoken PD arrived within a
114 minute but was too late. It is an active investigation. I request that the village hire two full-time
115 replacements for the vacancies that have occurred this year. It is increasingly difficult to meet
116 schedule requirements.
117

118 **Superintendent of Buildings:** Doug Adil issued a Letter of Denial for Maintaining an Existing
119 Garage and existing A/C units at 279 Asharoken Av. Reviewed construction drawings for a
120 proposed addition at 204 Asharoken Av. Plans were Revise & Resubmit due to missing information.
121 Responded to the apparent construction of a new outdoor kitchen and outdoor shower structure at
122 204 Asharoken Av., built without a Building Permit. The Village issued a Stop Work order for the
123 owner to comply.

124 -Issued a Notice of Violation for the existing home at 200 Asharoken Av., due to the lack of
125 maintenance on the property, and deteriorated condition of the house, in violation of Village code.

126 -Discussed plans for construction of a new home at 242 Asharoken Av., where clarification is
127 required for side yard setbacks and an existing road through the property.

128 -Provided information to the Village Clerk pertaining to the under-maintained landscape at 145
129 Asharoken Av. The homeowner scheduled lawn maintenance as a result of contact by the Clerk.

130 -Provided information to the builder of a new home on Cove Road, who needs to obtain a road
131 opening permit for the new electrical service.

132 -Discussed the need for a Fence Permit with a homeowner who wants to install deer fence at his
133 property.

134 -Discussed preliminary design drawings and site planning requirements in a Zoom meeting with
135 the new Architect for the Graci residence at 1 Lobster Way.

136 -Reviewed a fence installation drawing for 301 Asharoken Av. Additional information is required
137 for a Fence permit.

138 -Conducted 11 site inspections.
139

140 **Emergency Manager:** Bill Raisch is working through a very voluminous 10 year permit application
141 for the DEC emergency repair of Asharoken Ave to have in place in the event we experience the loss
142 of the road. Hurricane season started June 1st.
143

144 **Deputy Harbormaster:** Bill Raisch stated 14 buoys were put out prior to Memorial Day to have
145 more coverage in the harbor. Blessing of the Fleet will take place on Saturday at Northport Village
146 dock. He informed everyone that if you are going to be operating a marine vessel you must obtain a
147 boating safety certificate. You can take a course online or with the Coast Guard Auxillary, it's a total
148 of 8 hours of class.
149

150 **Harbormaster:** Joe Affrunti said the police boat is running well. He is concerned about the wind on
151 the 4th of July.

152
153 **Resolutions:**

154 **Resolution (2025-76)** Be It Resolved that the Village Board does hereby approve the vouchers for
155 the months of May and June 2025 in the amount of \$80,913.06 for May and \$66,999.67 for June,
156 check #'s 11836 to 11880.

157 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

158 Trustee Jablonski AYE

159 Trustee Burke AYE

160 Trustee Ettinger AYE

161 Deputy Mayor Pierce AYE

162 Mayor Letica AYE

163 Motioned Carried

164

165 **Resolution (2025-77)** Be It Resolved that the Village Board does hereby approve budget transfers
166 for May & June 2025.

167 Trustee Jablonski made a motion to approve, seconded by Trustee Burke.

168 Trustee Jablonski AYE

169 Trustee Burke AYE

170 Trustee Ettinger AYE

171 Deputy Mayor Pierce AYE

172 Mayor Letica AYE

173 Motioned Carried

174

175 **Resolution (2025-78)** The Village of Asharoken authorizes the Asharoken Village Court to apply
176 for a JCAP grant in the 2025-2026 grant cycle up to \$30,000.00.

177 Trustee Ettinger made a motion to approve, seconded by Mayor Letica.

178 Trustee Jablonski AYE

179 Trustee Burke AYE

180 Trustee Ettinger AYE

181 Deputy Mayor Pierce AYE

182 Mayor Letica AYE

183 Motioned Carried

184

185 **Resolution (2025-79)** Be It Resolved, that the Village Board does hereby authorize a tent permit
186 for James Reilly of 104 Asharoken Ave from July 3rd through July 5th, 2025.

187 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

188 Trustee Jablonski AYE

189 Trustee Burke AYE

190 Trustee Ettinger AYE

191 Deputy Mayor Pierce AYE

192 Mayor Letica AYE

193 Motioned Carried

194 **Resolution (2025-80)** Be It Resolved, that the Village Board does hereby authorize a tent permit
195 for Stephanie Lang of 48 Bevin Rd East from July 3rd to July 5th, 2025.

196 Mayor Letica made a motion to approve, seconded by Trustee Burke.

197 Trustee Jablonski AYE

198 Trustee Burke AYE

199 Trustee Ettinger AYE

200 Deputy Mayor Pierce AYE

201 Mayor Letica AYE

202 Motioned Carried

203

204 **Resolution (2025-81)** Be It Resolved, that the Village Board does hereby ratify the signing of the
205 contract with Breakwater Marine for \$14,500.00 to provide the tug and barge for the 2025 July 4th
206 fireworks.

207 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.

208 Trustee Jablonski AYE

209 Trustee Burke AYE

210 Trustee Ettinger AYE

211 Deputy Mayor Pierce AYE

212 Mayor Letica AYE

213 Motioned Carried

214

215 **Resolution (2025-82)** Be It Resolved, that the Village Board does hereby authorize a tent permit
216 for Kevie Murphy of 277 Asharoken Ave from July 3rd to July 5th, 2025.

217 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

218 Trustee Jablonski AYE

219 Trustee Burke AYE

220 Trustee Ettinger AYE

221 Deputy Mayor Pierce AYE

222 Mayor Letica AYE

223 Motioned Carried

224

225 **New Business:** The board is in favor of having Officer in Charge Mahdesian move forward with the
226 hiring of the new police officer.

227

228 **Public Session:** Mayor Letica opened public session

229

230 -A resident asked questions regarding the license plate reader, fires on the beach and the hiring of
231 the new full-time officer.

232

233 -Another resident asked a follow up question regarding the cameras and had a question regarding
234 the attempted burglary on Saturday.

235

236 -A resident inquired about the plans for 4th of July.

237

238 -A resident complained about the condition of the property at 3 Bevin Rd, she was particularly
239 concerned about a dead tree. She also expressed concern about safety and signage in the village.

240

241 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

242 Trustee Jablonski AYE

243 Trustee Burke AYE

244 Trustee Ettinger AYE

245 Deputy Mayor Pierce AYE

246 Mayor Letica AYE

247 Motioned Carried

248

249 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

250 Trustee Jablonski AYE

251 Trustee Burke AYE

252 Trustee Ettinger AYE

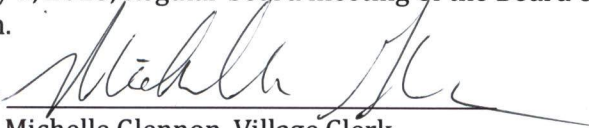
253 Deputy Mayor Pierce AYE

254 Mayor Letica AYE

255 Motioned Carried.

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The July 1, 2025, Regular board meeting of the Board of Trustees was adjourned at approximately 7:29pm.

Signed: 
Michelle Glennon, Village Clerk