

Approved

**Officers Present:**

Greg Letica, Mayor  
Pamela Pierce, Deputy Mayor  
Melvin Ettinger, Trustee  
Laura Burke, Trustee

**Officials & Appointees Present:**

Michelle Glennon, Village Clerk  
Emily Hayes, Treasurer  
Raymond Mahdesian, Officer-in-Charge  
Doug Adil, Building Superintendent  
Bruce Migatz, Village Attorney

The Pledge of Allegiance was said.

Publication of meeting was confirmed.

Deputy Mayor Pierce made a motion to approve the Board Meeting minutes for September 5, 2023, seconded by Trustee Ettinger.

Trustee Burke AYE

Trustee Ettinger AYE

Deputy Mayor Pierce AYE

Mayor Letica AYE

Motioned Carried.

Mayor Letica reported; During the month the Village met with PSEG to discuss the new underground wire that will be run from Bevin Road to North Creek Road. We discussed in detail how PSEG would restore the road following the installation of the wire. PSEG agreed to fix the concrete road below the asphalt in the same manner that National Grid did when it replaced the gas line two years ago. PSEG will also mill, repave and stripe this section of Asharoken Avenue in the spring. This week PSEG has informed me that it is planning to start work on the underground electric wire the week of October 9<sup>th</sup>. There will be traffic delays, so if you drive through this area please leave yourself some extra time.

I spoke with Anthony Carullo from NG and Frank Marcovecchio from SCWA to review the Village requirements for restoring the road when they make openings to do service repairs and connections.

Deputy Mayor Pam Pierce and I met with Director James Ahrens and Ed Parrish from the Town of Huntington Engineering Department. We had a productive conversation as to how the Village and Town could work together to create the needed RFPs for the two seawall grants. The Town also shared several sample engineering RFPs with Asharoken to use as a template for ours.

I met with Tony Zalak from JRH Consulting to explore what kind of assistance it could provide the Village in regard to the two seawall grants. JRH was highly recommended by the Village of Northport.

This morning I met with a new Village resident and one of his employees from Haugland LLC to get their opinion on the seawall and how to best use the \$2,000,000 in grant money the Village has. Haugland LLC is a major construction company. His co-worker has worked for both FEMA and NYC emergency management office. The major takeaway from the meeting was that in order for the Village to get substantial funding for a major reconstruction of the seawall area it must have a comprehensive plan in place first. They also offered to do some drone surveying of the seawall area to help assess how much material will be needed for reconstruction. I would like to thank them for their time and expertise.

Unfortunately, two other meetings scheduled for September to discuss the seawall had to be postponed to October.

I met with Northport Mayor Donna Koch to review several intermunicipal agreements that the two Villages have. One allows Asharoken to purchase gasoline from Northport that saves the Village a lot of money. The other is for sharing municipal services including: police dispatching, allowing Northport highway to help Asharoken with equipment they have and to have the Village judges help each other out if needed. The two Villages have a history of working together. I would like to thank Mayor Koch for agreeing to extend these agreements.

#### **Trustees:**

Deputy Mayor Pierce: I attended the Town of Huntington meeting with Mayor Leticia regarding the seawall area. I reviewed the minutes, vouchers, checks and the police report.

Trustee Ettinger: During the past month, as usual, I spent a significant amount of time meeting with Officer-in-Charge Ray Mahdesian regarding various Village Police related matters. Once again, I'm very pleased to report that the Police had another good month and Ray will comment on some specifics further, in his report to you, shortly.

Also, during the month, I monitored the two (2) significant storms with the police, that we had that caused some issues within the Village.

The first one was the nor'easter, Ophelia, on September 23rd and 24. The high winds on September 23rd caused an electric pole to snap around 250 Asharoken Avenue. As a result, the Police had to close one lane of traffic on the road for a number of hours, until PSEG replaced the pole. The second storm, last weekend, on September 28th and 29th caused a lot of splash over at the sea wall and fortunately we did not need to shut the road.

Some other matters that I was involved in during the month are as follows:

I reviewed the Agreement with JRH Consulting Services, that we will be voting on tonight, I also reviewed the IMA with the Village of Northport for the fuel, that we will also be voting on tonight.

I also reviewed some correspondences that we received from some of our residents,

I also reviewed the foils that were received during the past month,

I also reviewed last month's BOT Regular Meeting's Minutes and finally,

I also reviewed this month's Abstracts for the Payment Vouchers

Trustee Burke: During the month I reviewed the Fuel IMA, the agreement with JRH Consulting, the minutes, vouchers, and police report.

**Village Attorney Bruce Migatz:** First we have no date yet for the argument on the dock litigation appeal. The Zoning Board did meet on September 27th, two cases were on, first case was 284 Asharoken Avenue, front yard set back variance. They were converting a prior non-conforming



garage with insufficient setbacks to a family room and making it taller. That was granted. The other case was 3 Clam Shell Lane and that was adjourned as there was confusion with the architect's plans that he had submitted, and he asked for an adjournment to clarify that confusion. Trustee Burke did send me some comments on some revision to the noise ordinance which I have started to review but I have not yet gotten back to her on that.

**Village Treasurer Emily Hayes:** The month was pretty quiet. The vouchers totaled \$43,564.78. Nothing unusual to report.

**Police Report:** Officer Mahdesian spoke of the storm on September 23<sup>rd</sup>. A pole snapped at 238 Asharoken and he was impressed with how quickly PSEG responded, replaced the pole and reconnected the wires during the storm. Boating season is concluded and the police boat is out of the water. 35 summonses were issued, 15 for speed.

**Superintendent of Buildings:** Doug Adil inspected 106 Cove Road for zoning conformance, due to an estate sale. He advised the Village Clerk that there was a parking issue at 219 Asharoken Ave. Construction vehicles were being parked adjacent to the road. He reviewed an application for a dock at 121 Asharoken Ave, package needs additional information to continue the review. Inspector Adil also determined that the Town of Huntington Director of Maritime Services would be the one to review a dock submittal from a homeowner on Duck Island Lane. He also performed numerous other inspections throughout the village.

**Resolutions:**

**Resolution (2023-94)** Be It Resolved that the Village Board does hereby approve the vouchers for the month of September 2023 in the amount of \$43,564.78.

Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

Trustee Burke AYE

Trustee Ettinger AYE

Deputy Mayor Pierce AYE

Mayor Letica AYE

Motioned Carried

**Resolution (2023-95)** Be It Resolved that the Village Board does hereby approve budget transfers for September 2023.

Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

Trustee Burke AYE

Trustee Ettinger AYE

Deputy Mayor Pierce AYE

Mayor Letica AYE

Motioned Carried

**Resolution (2023-96)** Be It Resolved that the Village Board does hereby approve increasing the minimum capitalization amount to \$5,000.00 and above.

Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

Trustee Burke AYE

Trustee Ettinger AYE

Deputy Mayor Pierce AYE

Mayor Letica AYE

Motioned Carried

**Resolution (2023-97)** Be It Resolved that the Village Board does hereby authorize the Mayor to sign a contract with JRH Consulting for the purpose of assisting the village with the completion of the FAPP form required for the \$1,000,000 earmark for the Seawall, not to exceed \$3,300.

150 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.

151 Trustee Burke AYE

152 Trustee Ettinger AYE

153 Deputy Mayor Pierce AYE

154 Mayor Letica AYE

155 Motioned Carried

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157 **Resolution (2023-98)** The Board of the Village of Asharoken authorizes the Asharoken Village  
158 Court to apply for a JCAP grant in the 2023-2024 grant cycle up to \$30,000.00.

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160 Trustee Ettinger made a motion to approve, seconded by Mayor Letica.

161 Trustee Burke AYE

162 Trustee Ettinger AYE

163 Deputy Mayor Pierce AYE

164 Mayor Letica AYE

165 Motioned Carried

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167 **Resolution (2023-99)** Be It Resolved that the Village Board authorizes the Mayor to sign the inter-  
168 municipal agreement for Fuel between the Village of Northport and the Village of Asharoken, both  
169 Villages have determined that it is in the best interest of the residents of the respective  
170 municipalities to permit Asharoken, but not require, to fuel its motor vehicles at the Northport  
171 facility.

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173 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

174 Trustee Burke AYE

175 Trustee Ettinger AYE

176 Deputy Mayor Pierce AYE

177 Mayor Letica AYE

178 Motioned Carried

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180 **Resolution (2023-100)** Be It Resolved that the Village Board does hereby adopt the following  
181 schedule for monthly regular meetings for the calendar year 2024 meetings to begin at 6:30pm at  
182 the Asharoken Village Hall, One Asharoken Avenue, Northport, NY 11768, subject to change.

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184 Regular Meeting, Tuesday, January 2nd, 2024

185 Regular Meeting, Tuesday, February 6th, 2024

186 Regular Meeting, Tuesday, March 5th, 2024

187 Regular Meeting, Tuesday, April 2<sup>nd</sup>, 2024

188 Regular Meeting, Tuesday, May 7<sup>th</sup>, 2024

189 Regular Meeting, Tuesday, June 4th, 2024

190 Regular Meeting, Tuesday, Organizational Meeting, July 2nd, 2024

191 Regular Meeting, Tuesday, August 6<sup>th</sup>, 2024

192 Regular Meeting, Tuesday, September 3<sup>rd</sup>, 2024

193 Regular Meeting, Tuesday, October 1st, 2024

194 Regular Meeting, Tuesday, November 12th, 2024

195 Regular Meeting, Tuesday, December 3rd, 2024

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197 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

198 Trustee Burke AYE

199 Trustee Ettinger AYE

200 Deputy Mayor Pierce AYE

201 Mayor Letica AYE

202 Motioned Carried

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**Resolution (2023-101)** Be It Resolved that the Village Board does hereby adopt the following schedule for monthly Special/work session meetings for the calendar year 2024 meetings to begin at 4:00pm at the Asharoken Village Hall, One Asharoken Avenue, Northport, NY 11768, subject to change.

Special/Work Session Meeting, Tuesday, January 16th, 2024-to certify the unpaid real estate taxes  
Special/Work Session Meeting, Tuesday, March 19th, 2024, to review budget for 2024-2025  
Special/Work Session Meeting, Tuesday, April 16th, 2024, to adopt the budget, if needed  
Special/Work Session Meeting, Tuesday, June 25th, 2024, to prepare for organizational meeting

Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce  
Trustee Burke AYE  
Trustee Ettinger AYE  
Deputy Mayor Pierce AYE  
Mayor Letica AYE  
Motioned Carried

**Resolution (2023-102)** Be It Resolved that the Village Board does hereby set the Road Opening Permit Fee at \$50 per opening.

Mayor Letica made a motion to approve, seconded by Trustee Ettinger  
Trustee Burke AYE  
Trustee Ettinger AYE  
Deputy Mayor Pierce AYE  
Mayor Letica AYE  
Motioned Carried

**Resolution (2023-103)** Be It Resolved that the Village Board does hereby approve a tent permit for 75 Bevin Rd for October 4<sup>th</sup> through October 10<sup>th</sup>.

Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.  
Trustee Burke AYE  
Trustee Ettinger AYE  
Deputy Mayor Pierce AYE  
Mayor Letica AYE  
Motioned Carried

Mayor Letica asked if there is any new or old business.  
Mayor Letica opened Public Session:

1. A resident asked how the new stones faired during the storms.
2. A property owner asked about changing meeting procedure.
3. A resident had several questions for the board regarding beach lots, the tax program, shared services and other items.
4. A property owner asked about having a zoom meeting.

Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.  
Trustee Burke AYE  
Trustee Ettinger AYE  
Deputy Mayor Pierce AYE  
Mayor Letica AYE  
Motioned Carried



256 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

257 Trustee Burke AYE

258 Trustee Ettinger AYE

259 Deputy Mayor Pierce AYE

260 Mayor Letica AYE

261 Motioned Carried.

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263 The October 3, 2023, board meeting of the Board of Trustees was adjourned at approximately

264 7:09pm.

265 Signed: 

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267 Michelle Glennon, Village Clerk