

Approved

**Officers Present:**

Greg Letica, Mayor  
Pam Pierce, Deputy Mayor  
Melvin Ettinger, Trustee  
Laura Burke, Trustee  
Ian Jablonski, Trustee

**Officials & Appointees Present:**

Michelle Glennon, Village Clerk  
Bruce Migatz, Village Attorney  
Emily Hayes, Treasurer  
Raymond Mahdesian, Officer-in-Charge  
Doug Adil, Building Inspector  
Joseph Affrunti, Harbormaster

The Pledge of Allegiance was said.  
Publication of meeting was confirmed.

Trustee Ettinger made a motion to approve the Board Meeting minutes for March 7, 2023  
seconded by Trustee Jablonski.

Trustee Jablonski	AYE
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	AYE
Mayor Letica	AYE

Motioned Carried.

Trustee Ettinger made a motion to approve the Special Meeting minutes for March 14, 2023  
seconded by Trustee Jablonski.

Trustee Jablonski	AYE
Trustee Burke	AYE
Trustee Ettinger	AYE
Deputy Mayor Pierce	Abstain
Mayor Letica	AYE

Motioned Carried.

The Mayor opened the floor to an Eaton's Neck resident who spoke of working with PSEG in an attempt to get the power line buried from Bevin Road to the Eatons Neck firehouse. He then spoke of petitioning the Town of Huntington and Suffolk County and NY State to help support the efforts already being made to obtain help with the seawall repair.

**Mayors Report:** Mayor Letica reported, During the month I signed the Grant Distribution Agreement with DASNY for the \$100,000 grant to help pay for the repaving of Bevin Road. Yesterday morning I met with Chuck Forte from Poscillico to review the paving of Bevin Road.

52 I also worked with State Assemblyman Keith Brown to expedite the \$50,000 seawall repair grant he  
53 sponsored. There are a few more steps and I should be able to sign that GDA in the near future. I  
54 also had several calls with Senator Chuck Schumer's office to keep the process moving along on  
55 securing the \$1,000,000 seawall construction grant. Deputy Mayor Pam Pierce and I also started  
56 working on the Request for Proposal for engineering for the million dollar repair.

57 The Village's \$1,000,000 Hazard Mitigation Grant application was reviewed by the NYS Division of  
58 Homeland Security and Emergency Services and they determined that the application met all of the  
59 requirements. The application was then forwarded to FEMA for final approval.

60 The Village invested \$750,000 of reserve money in a six month CD at the First National Bank of  
61 Long Island. This will generate approximately \$15,000 of interest income for the Village. Going  
62 forward the Village plans to use a laddered CD approach to earning income on its money and the  
63 strategy should result in a significant increase in interest earnings.

64 Village Attorney Bruce Migatz and I met with Samantha Parada Jerez, Director of Government  
65 Affairs from Altice Inc., to discuss the new ten year franchise agreement. We discussed our  
66 proposals with her for the new agreement and Ms. Parada Jerez said that she would bring them  
67 back to management for review.

68 I signed a letter sponsored by the New York Conference of Mayors supporting the creation of a  
69 CHIPS (highway improvement) like program to support local water and sewer systems.

70 The final touches were put on the proposed budget that was presented to the Board at a special  
71 meeting on March 14<sup>th</sup>. Subsequent to that meeting the house at 238 Asharoken Avenue was torn  
72 down which did make a significant change in the Village's assessment roll. The Board will review  
73 this tonight following the public hearing on the budget.

#### 74 **Trustees:**

75 Deputy Mayor Pierce: During the month I reviewed the vouchers, minutes, police report and  
76 budget. I worked with Mayor Letica on the RFP for the seawall repair.

77  
78 Trustee Ettinger: During the past month, I had numerous meetings and conversations with Officer-  
79 in-Charge Ray Mahdesian regarding a number of police related matters and once again, I am happy  
80 to report that the police department had another "good month", which Officer-in-Charge Ray  
81 Mahdesian will comment on shortly, in his monthly report.

82 Trustee Ettinger:  
83 On March 14<sup>th</sup>, I attended the Special BOT Meeting where we reviewed a draft of the Fiscal 2023-  
84 2024 Budget. The Board made some minor changes that we incorporated into the budget that we  
85 will be presenting here tonight, for your consideration.

86  
87 Some other matters that I was involved in during the month are as follows:

- 88 • I reviewed some correspondences that we received from some of our residents,
- 89 • I also reviewed the foils that were received during the past month,
- 90 • I reviewed last month's BOT Regular Meeting's Minutes, as well as the Minutes of the  
91 Special BOT Budget Meeting
- 92 • I also reviewed this month's Abstracts for the Payment Vouchers.

93  
94 I also want to take this opportunity to wish you and your families a very Happy Easter and Passover  
95 Holiday Season.

96 Trustee Burke: During the month I reviewed the minutes, payment vouchers and police report. I  
97 worked on the rural property owners list and gave out beach passes at Village Hall. I also worked  
98 on recommendations for changing the noise ordinance.  
99

100 Trustee Jablonski: During the month; I reviewed, the minutes, payment vouchers and police report  
101 and budget.  
102

103 **Attorney Migatz:** Attorney Migatz said there was not much to report. The Zoning Board did not  
104 meet, they will meet in this month, April 25<sup>th</sup>. The Planning Board did not meet. Still have no date  
105 for the Appellate Division for the argument on the dock litigation.  
106

107 **Village Treasurer:** Emily Hayes reported that March was a quiet month. Payment vouchers totaled  
108 \$42,059.38. There will be a separate resolution to approve the vouchers and budget transfers.  
109

110 **Police Report:** Officer Mahdesian thanked Deputy Commissioner Jablonski for all his work on  
111 identifying the beach lots. We have no crime to report this month. Officers trained on firearms and  
112 33 traffic summonses were issued for the month of March.  
113

114 **Superintendent of Buildings:** Building Inspector Doug Adil reported that he met with a village  
115 resident regarding if a building permit was needed for work to be done, issued a denial letter to a  
116 resident on Clam Shell for an addition and worked with the Village Clerk to issue a demo permit for  
117 238 Asharoken Ave. In addition, he performed numerous inspections.  
118

119 **Harbormaster:** Joseph Affrunti noted that the marine signs and buoys will go in during the first  
120 two weeks of May and the Police Boat will be prepared starting the first week of May.  
121

122 **Public Hearing: Tentative Annual Budget for year-end 5/31/2024.**

123 Clerk Glennon read the publication.

124 Mayor Letica read the budget Letter.

125 Mayor Letica that since the previous budget was passed one house with two accessory structures  
126 had been demolished therefore they were removed from the tax roll. This resulted in the tax rate  
127 going from 2.65% to 2.83% (approximately a \$3,000 difference). It was discussed by the BOT who  
128 decided to not make any further adjustments to the budget.  
129

130 Mayor Letica opened the public hearing for comments, no comments were made.

131  
132 Mayor Letica made a motion to close the public hearing, seconded by Trustee Ettinger

133 Trustee Jablonski AYE

134 Trustee Burke AYE

135 Trustee Ettinger AYE

136 Deputy Mayor Pierce AYE

137 Mayor Letica AYE

138 Motioned Carried.  
139

140 **Resolutions:**

141  
142 **Resolution (2023-24)** Be It Resolved that the Village Board approves the budget transfers for the  
143 month of March 2023.

144 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

145 Trustee Jablonski AYE

146 Trustee Burke AYE

147 Trustee Ettinger AYE  
148 Deputy Mayor Pierce AYE  
149 Mayor Letica AYE  
150 Motioned Carried.

151  
152 **Resolution (2023-25)** Be It Resolved that the Village Board does hereby approve the vouchers for  
153 the month of March 2023 in the amount of \$42,059.38.

154  
155 Trustee Jablonski made a motion to approve, seconded by Trustee Burke.  
156 Trustee Jablonski AYE  
157 Trustee Burke AYE  
158 Trustee Ettinger AYE  
159 Deputy Mayor Pierce AYE  
160 Mayor Letica AYE  
161 Motioned Carried.

162  
163 **Resolution (2023-26)** Be It Resolved that the Village Board does hereby approve the village  
164 annual budget for fiscal year-end 5/31/2024.

165  
166 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.  
167 Trustee Jablonski AYE  
168 Trustee Burke AYE  
169 Trustee Ettinger AYE  
170 Deputy Mayor Pierce AYE  
171 Mayor Letica AYE  
172 Motioned Carried.

173  
174 **Resolution (2023-27)** Be It Resolved that the Village Board authorizes the scheduling of a public  
175 hearing on Tuesday, May 2nd at 6:30pm to consider the adoption of a proposed local law amending  
176 Section 125-10.1 entitled "Fences" of the Code of the Village of Asharoken.

177  
178 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.  
179 Trustee Jablonski AYE  
180 Trustee Burke AYE  
181 Trustee Ettinger AYE  
182 Deputy Mayor Pierce AYE  
183 Mayor Letica AYE  
184 Motioned Carried.

185  
186  
187 **Resolution (2023-28)** Be It Resolved that the Village Board does hereby approve the scheduling of  
188 a public hearing on Tuesday, May 2, 2023, at 6:30pm on the MS4 Stormwater Annual Report for  
189 year-end March 9<sup>th</sup>, 2023.

190  
191 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.  
192 Trustee Jablonski AYE  
193 Trustee Burke AYE  
194 Trustee Ettinger AYE  
195 Deputy Mayor Pierce AYE  
196 Mayor Letica AYE  
197 Motioned Carried.

198

199 **Resolution (2023-29)** Be It Resolved that the Village Board does hereby approve the Tax Warrant  
200 for the fiscal year-end 5/31/2024.  
201  
202 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.  
203 Trustee Jablonski AYE  
204 Trustee Burke AYE  
205 Trustee Ettinger AYE  
206 Deputy Mayor Pierce AYE  
207 Mayor Letica AYE  
208 Motioned Carried.  
209  
210 **Resolution (2023-30)** Be It Resolved that the Village Board does hereby appoint Village Treasurer,  
211 Emily Hayes and Village Clerk, Michelle Glennon to collect taxes that may be due for the 2023-2024  
212 fiscal year, during Village Hall hours Monday through Friday 9am to 3pm.  
213  
214 Deputy Mayor Pierce made a motion to approve, seconded by Mayor Letica.  
215 Trustee Jablonski AYE  
216 Trustee Burke AYE  
217 Trustee Ettinger AYE  
218 Deputy Mayor Pierce AYE  
219 Mayor Letica AYE  
220 Motioned Carried.  
221  
222 **Resolution (2023-31)** Be It Resolved that the Village Board does hereby authorize, that pursuant  
223 to Section 1428 of the Real Property Tax Law the Warrant and Tax Roll for Collection of Village  
224 taxes of the Incorporated Village of Asharoken will be filed with the Village Treasurer for the fiscal  
225 year beginning June 1, 2022, taxes will be received at the Village Hall, One Asharoken Avenue,  
226 Northport, NY 11768, from June 1, 2022 through and including July 1, 2022 without penalty. Five  
227 percent will be added to taxes received after July 1, 2022, and one percent for each month  
228 thereafter until paid in full.  
229  
230 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.  
231 Trustee Jablonski AYE  
232 Trustee Burke AYE  
233 Trustee Ettinger AYE  
234 Deputy Mayor Pierce AYE  
235 Mayor Letica AYE  
236 Motioned Carried.  
237  
238 **Resolution (2023-32)** Be it Resolved that the Village Board does hereby approve the following  
239 budget adjustment: Increase Start Income (A1000.00) by \$3,800.00 and increase Village Hall  
240 Maintenance (A1620.458) for the payment to Comfort Control for the repair of the HVAC system at  
241 Village Hall  
242  
243 Deputy Mayor Pierce made a motion to approve seconded by Mayor Letica  
244  
245 Trustee Jablonski AYE  
246 Trustee Burke AYE  
247 Trustee Ettinger AYE  
248 Deputy Mayor Pierce AYE  
249 Mayor Letica AYE  
250

251 **Resolution (2023-33)** Be It Resolved that the Village Board does hereby appoint Joseph Affrunti as  
252 the Fireworks Safety Officer for the 2023 fireworks display.

253

254 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

255 Trustee Jablonski AYE

256 Trustee Burke AYE

257 Trustee Ettinger AYE

258 Deputy Mayor Pierce AYE

259 Mayor Letica AYE

260 Motioned Carried.

261

262 **Resolution (2023-34)** Be It Resolved that the mayor does hereby appoint assistant to  
263 Superintendent of Buildings, Victor Cuneo for a term to end June 30<sup>th</sup>, 2023 at an hourly rate of  
264 \$100.00.

265 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

266 Trustee Jablonski AYE

267 Trustee Burke AYE

268 Trustee Ettinger AYE

269 Deputy Mayor Pierce AYE

270 Mayor Letica AYE

271

272 **Resolution (2023-35)** Be it Resolved that the Village Board does hereby make a negative  
273 declaration pursuant to SEQRA based on the Conservation Board's recommendation and SEAF (part  
274 2) Impact Assessment regarding the Greer fill permit application.

275

276 Trustee Jablonski made a motion to approve, seconded by Trustee Burke.

277 Trustee Jablonski AYE

278 Trustee Burke AYE

279 Trustee Ettinger AYE

280 Deputy Mayor Pierce AYE

281 Mayor Letica AYE

282 Motioned Carried.

283

284 **Resolution (2023-36)** Be It Resolved that the Village Board does hereby approve the fill permit to  
285 Ms Greer located at 25 Bevin Rd to deposit fill (approximately 160 CY) to grade, level and create  
286 planting berms.

287

288 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

289 Trustee Jablonski AYE

290 Trustee Burke AYE

291 Trustee Ettinger AYE

292 Deputy Mayor Pierce AYE

293 Mayor Letica AYE

294 Motioned Carried.

295

296 **Resolution (2023-37)** Be It Resolved that the Village Board does hereby approve a tent permit for  
297 Deborah Cox Dougherty located at 224 Asharoken Ave from June 23rd to June 26th, 2023.

298

299 Trustee Ettinger made a motion to approve, seconded by Deputy Mayor Pierce.

300 Trustee Jablonski AYE

301 Trustee Burke AYE

302 Trustee Ettinger AYE  
303 Deputy Mayor Pierce AYE  
304 Mayor Letica AYE  
305 Motioned Carried.

306  
307 **Resolution (2023-38)** Be It Resolved that the Village Board does hereby approve a tent permit for  
308 Jeannine & David Halpern located at 3 Clam Shell Lane from May 17<sup>th</sup> to May 23<sup>rd</sup>, 2023.

309 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Ettinger.

311 Trustee Jablonski AYE  
312 Trustee Burke AYE  
313 Trustee Ettinger AYE  
314 Deputy Mayor Pierce AYE  
315 Mayor Letica AYE  
316 Motioned Carried.

317  
318 **Resolution (2023-39)** Be It Resolved that the Village Board does hereby approve a firearms  
319 permit for Richard Huntley for the purpose shooting clay pigeons off applicant's beach lot.

320 Mayor Letica made a motion to approve, seconded by Trustee Burke.

322 Trustee Jablonski AYE  
323 Trustee Burke AYE  
324 Trustee Ettinger AYE  
325 Deputy Mayor Pierce AYE  
326 Mayor Letica AYE  
327 Motioned Carried.

328  
329 **New Business:**

330  
331 No new business

332  
333 Mayor Letica opened public session

334 Public Session:

- 335 1. A resident questioned why the village cannot resolve a property line dispute and fence issue  
336 with a neighbor. The Village Attorney explained that a village cannot spend public funds to  
337 resolve a private property issue.  
338 2. A resident spoke regarding having a united front with Asharoken and Eatons Neck residents  
339 when dealing with the seawall issue.  
340 3. Another resident agreed and asked if the village will send out a notice requesting signatures  
341 on a petition.

342  
343 Mayor Letica made a motion to exit public session, seconded by Trustee Ettinger.

344 Trustee Jablonski AYE  
345 Trustee Burke AYE  
346 Trustee Ettinger AYE  
347 Deputy Mayor Pierce AYE  
348 Mayor Letica AYE  
349 Motioned Carried

350 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Ettinger.

351 Trustee Jablonski AYE  
352 Trustee Burke AYE  
353 Trustee Ettinger AYE

354 Deputy Mayor Pierce AYE

355 Mayor Letica AYE

356 Motioned Carried.

357

358 The April 4, 2023 Regular board meeting of the Board of Trustees was adjourned at approximately  
359 7:43pm.

360 Signed: \_\_\_\_\_

361 Michelle Glennon, Village Clerk