



53 During the month I participated in daily Suffolk County teleconferences and tri weekly calls with  
54 the Village of Northport.  
55 On April 30<sup>th</sup> the US Navy Blue Angels and US Airforce Thunderbirds fly by the Village as part of  
56 their tribute to the health care workers taking care of COVID patients. It really was a stirring tribute  
57 to the heroes who daily put their lives on the line to help others.  
58

59 **Trustees Report:**

60 Deputy Mayor Pierce: “Good Evening Everyone, I hope all of you and your families are well and  
61 staying safe. During the month of April I reviewed the minutes, vouchers, Police Report,  
62 Stormwater Report, and village correspondence as well as joining with Mayor Letica on the daily  
63 calls organized by Suffolk County on the Corona Virus. As Mayor Letica has mentioned, Suffolk  
64 County is doing a terrific job in coordinating all the Towns and Villages so that we work together to  
65 minimize the virus in our county. These calls have spanned 7 weeks now and new information is  
66 nonstop and ongoing. I’d like to thank Mayor Letica for his timely updating of our village residents  
67 on the numerous changes that have come through NYS as well as SC in his frequent email updates.  
68 And that is my report”.

69  
70 Trustee Ettinger reported, “Good evening everyone, Firstly and foremost, I hope that each of you,  
71 your families and all your love ones are safe and healthy at this time. The Covid-19 Pandemic has  
72 dramatically changed our lives and the way we all conduct our daily routines for both personal and  
73 business like functions. During the last two (2) months my wife and I have been basically self-  
74 isolating at home. I am happy to report that we are both well, as is our children and grandchildren.  
75 As a result of the pandemic, we have had to changed how the village and in particular the  
76 Asharoken Police Department conducts its daily business and routines, in order to minimize the  
77 risk of our officers and village employees catching the virus and getting sick. As a result, during the  
78 past month, I have communicated basically by phone, email and text with the many members of our  
79 Police Department and in particular Officer-in-Charge Ray Mahdesian as well as Mayor Letica, my  
80 fellow trustees and Village Clerk Nancy Rittenhouse. I am very happy to report that all of our Police  
81 Officers remain healthy and they all have been active during this past month. During the past  
82 month, on April 10<sup>th</sup>, Officer-in-Charge Ray Mahdesian and I participated in a Suffolk County Law  
83 Enforcement conference call. The main subjects discussed were the enforcement of social  
84 distancing in parks and other public areas and the enforcement of non-compliance of local  
85 businesses. In addition, some other matters that I was involved in during the month were as  
86 follows:

87 I reviewed some correspondence that we received from the Town of Huntington and the NYS  
88 regarding the Covid-19 virus, I also reviewed the MS-4 Stormwater Report, I also reviewed some  
89 correspondences that we received from some residents, I also reviewed last month’s BOT Regular  
90 Meeting’s Minutes, and finally I also reviewed this month’s Abstract for the Payment Vouchers”, and  
91 that’s my report”.

92  
93 Trustee Burke reported, “Good Evening everyone very brief, this month I reviewed the police  
94 report, the minutes, the abstracts, and correspondence from village residents and property  
95 holders”.

96  
97 Trustee Jablonski, “Thank you very briefly, this month I reviewed: the April Minutes, police report,  
98 the vouchers and village correspondence”.

99  
100 Mayor: Thank you, Attorney Migatz can we have the village attorney, the zoning and planning  
101 board.

102  
103 **Village Attorney:** “Good Evening. I wish everyone good health.  
104 Neither the Board of Appeals nor the Planning Board met during the month of April.

105 The appeal in the dock permit litigation has not yet been perfected. Presently the time limits for  
106 perfecting appeals are suspended indefinitely. Nothing further to report Mayor”.

107  
108 Mayor: Treasurer Hayes can we have the treasurers report.

109  
110 **Village Treasurer:** “The highlights for the month of April on the revenue side nothing unusual to  
111 report. The expenditures total vouchers for the month of April were \$54,354.64. Included in the  
112 vouchers this month are costs incurred for catch basin work and highway repairs totaling  
113 \$21,430.00. There will be a separate resolution to approve the vouchers and budget transfers. No  
114 other unusual matters to report”.

115  
116 Mayor: Thank you very much, Officer Mahdesian can we have the police report.

117  
118 **Police Report:** “The department continues to provide excellent service during this difficult time.  
119 Traffic volume is greatly decreased, thereby reducing road incidents; however, there was one  
120 motor vehicle accident involving a car striking a deer. There has been an increase in trespassers  
121 attempting to gain access to the private beaches, which requires increased patrol and enforcement.  
122 Signs of cabin fever are evident, but people are generally cooperative with social distancing  
123 requirements and with instructions from police. Fortunately, no arrests were necessary during the  
124 month. Members of the department are holding up well, even though there is additional stress as  
125 they perform their duties. End of Report”.

126  
127 Mayor: Thank you, our Sanitation Operator is not with us this evening so there is no sanitation  
128 report. Can we get the report from the building inspector Doug Adil.

129  
130 **Building Inspector:** “Good evening everyone here is my building report for April 2020, hope that  
131 everyone on this call is staying healthy.  
132 I continued to meet with Asharoken contractors to monitor and enforce the State requirement  
133 regarding non-essential construction, to shut down, except emergency construction, or sole  
134 proprietors. Continue to conduct site surveillances following the shut-down to ensure compliance.  
135 I reviewed construction drawings for proposed bulkhead & revetment barrier to stabilize the  
136 shorefront at a property at 285 Asharoken Ave, Duck Island.  
137 I provided additional feedback to a designer who was researching permit requirements for  
138 construction of a new pool in Asharoken Ave, including providing internet links to the NY State  
139 Dept. of State for swimming pool barrier requirements, and to the SCHD for spacing new structures  
140 away from sanitary disposal systems”

141

Location	Type of Inspection	Status
157 Asharoken Av	Demo. Permit for house/garage	Did surveillance still working on plans for new home.
176 Asharoken Av.	Interior alterations	Interior framing is on hold.
190 Asharoken Av.	Driveway replacement/expansion	Paving is on hold.
198 Asharoken Av.	Alterations to existing home	Final inspection and gas piping not yet scheduled. Inspection is on hold.
284 Asharoken Av	Alterations to existing home	Interior alterations fairly complete but not ready for final.
341 Asharoken Av.	New swimming pool	New swimming pool nearly complete, did some work on Pavers but on hold.
495 Asharoken Av.	Existing home being lifted onto new pile foundation	The home is on piles, minor work, but on hold.
530 Asharoken Av.	Alterations to existing home	Emergency wrok to stabilize exterior

		wall.
535 Asharoken Av.	New swimming pool	Construction work is on hold
20 Bevin Rd.	Renovation of existing deck	Deck is progressing.
10 Clamshell La.	Interior alterations	Waiting to final inspection
10 Clamshell La.	Backup generator installation	Generator application will be presented to the ZBA

142 Mayor: Thank you Doug, just want to double check to see if Marty Cohen has joined the call. Also Bill  
143 Raisch, Emergency Manager is he on the call and does he have a report.

144

145 The next order of business is a public Hearing on the MS4Stormwater annual Report for March 9<sup>th</sup>,  
146 2020, I would like to ask Village Clerk, Nancy Rittenhouse to read the public notice.

147

148 Village Clerk: Yes Mayor, Village of Asharoken, Legal Notice PLEASE TAKE NOTICE that a public  
149 hearing will be held by the Board of Trustees of the Inc. Village of Asharoken on Tuesday, May 5<sup>th</sup>,  
150 2020 at 6:30PM via teleconference to review the required draft presentation of the MS4 Annual  
151 report for the year 2019-2020. The public will have an opportunity to state their comments at the  
152 hearing teleconference. The call in number is 866-705-2554 and the guest passcode is #137432.  
153 The draft report is available for review on the Asharoken website at [www.asharoken.com](http://www.asharoken.com).  
154 By order of the Board of Trustees of the Incorporated Village of Asharoken dated April 7<sup>th</sup>, 2020.

155 Date: April 20, 2020

156 Published April 23, 2020

157 Thank you

158

159 Mayor: Prior to opening of the hearing I would like to make a few comments.

160 Every year the Village must file an annual Stormwater report called the MS4. The annual report  
161 year end is March 9<sup>th</sup>. MS4 stands for Small Municipal Stormwater Sewer System. The MS4's are  
162 regulated under EPA's Phase II stormwater rule, along with the NYSDEC. The MS4 program is to  
163 develop a stormwater management program that will help reduce the amount of pollutants carried  
164 by stormwater run-off into local bodies of water such as Northport Bay, Long Island Sound and  
165 adjacent wetlands. The program has six elements called minimum control measurements.

166

- 167 • Public Education/outreach
- 168 • Public Participation/involvement
- 169 • Illicit Discharge Detection and Elimination
- 170 • Construction Site Runoff control
- 171 • Post construction Run-off control
- 172 • Pollution Prevention/Good Housekeeping

173

174 These measurements, when implemented together, are expected to result in reduced pollutants  
175 into our waterways. The ultimate goal is to improve water quality and recreational use of our  
176 waterways. A public hearing and approval to sign the MS4 annual report is required and the report  
177 must be filed by June 1<sup>st</sup> to the NYSDEC office, Division of Water.Ways our Village has made  
178 progress in satisfying the control measurements are;

179

- 180 • Trash Management Local Laws help minimize pollutants.
- 181 • The Village has partnered with Town of Smithtown to recycle using a dual stream  
182 method. This is included in the education and outreach measurement.
- 183 • Catch Basins are cleaned out annually.
- 184 • The Building Department educates contractors and residents on minimizing run-off on job  
sites. In addition, new driveways and drywells are evaluated.

- 185       • A DHSES grant has been approved, for a second in-line check valve to minimize road  
186       flooding; this was installed in April 2020.

187  
188 Mayor: At this time I will open up the public hearing on the MS4 report, our usual protocol is 3  
189 minutes per person if you would like to speak, please state your name and tell us what you would  
190 like to say on the MS4 Stormwater report.

191  
192 Mayor: As is does not appear that we have anyone who would like to speak on the stormwater  
193 report I will close the public hearing.

194  
195 Mayor Letica made a motion to end the public hearing, seconded by Deputy Mayor Pierce..

196 Mayor Letica called the roll..

197 Trustee Jablonski                AYE

198 Trustee Burke                    AYE

199 Trustee Ettinger                AYE

200 Deputy Mayor Pierce            AYE

201 Mayor Letica                    AYE

202  
203 Mayor: I would like Clerk Rittenhouse to go through the resolutions.

204  
205 Village Clerk: Thank you Mayor. We will begin with;  
206 **Resolution (2020-44)** Be It Resolved, that the Village Board approves the budget transfers for the  
207 month of April 2020.

208 Bruce: It is the month of May; clerk noted that it actually is the month of April; there was an error  
209 on the original agenda.

210 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

211 Mayor Letica took a roll call.

212 Trustee Jablonski                AYE

213 Trustee Burke                    AYE

214 Trustee Ettinger                AYE

215 Deputy Mayor Pierce            AYE

216 Mayor Letica                    AYE

217 Motioned Carried

218  
219 **Resolution (2020-45)** Be It Resolved, that the Village Board does hereby approve the vouchers for  
220 the month of April 2020 in the amount of \$54,354.64.

221  
222 Deputy Mayor Pierce made a motion to approve, seconded by Trustee Burke.

223 Mayor Letica took a roll call.

224 Trustee Jablonski                AYE

225 Trustee Burke                    AYE

226 Trustee Ettinger                AYE

227 Deputy Mayor Pierce            AYE

228 Mayor Letica                    AYE

229 Motioned Carried

230  
231 **Resolution (2020-46)** Be It Resolved that the Village Board does hereby authorize the Mayor to  
232 sign the MS4 Stormwater Annual Report for year-end March 9<sup>th</sup>, 2020, subject to board's approval.

233  
234 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

235 Mayor Letica took a roll call.  
236 Trustee Jablonski AYE  
237 Trustee Burke AYE  
238 Trustee Ettinger AYE  
239 Deputy Mayor Pierce AYE  
240 Mayor Letica AYE  
241 Motioned Carried

242  
243 **Resolution (2020-47)** Be It Resolved that the Village Board does hereby approve the transfer of  
244 funds of \$2000.00 from the Highway Reserve Account #5059 to the Money Market Account #5018  
245 for the cost of Engineering Services for paving project from 355 Asharoken to 501 Asharoken.  
246

247 Mayor Letica made a motion to approve, seconded by Trustee Jablonski.  
248 Mayor Letica took a roll call.

249 Trustee Jablonski AYE  
250 Trustee Burke AYE  
251 Trustee Ettinger AYE  
252 Deputy Mayor Pierce AYE  
253 Mayor Letica AYE  
254 Motioned Carried

255  
256 **Resolution (2020-48)** Be It Resolved that the Village Board does hereby approve the adjustment  
257 to the fiscal year 5/31/20 budget to increase Start Income account (A1000.000) for \$2000.00 and  
258 Misc. Income (A2700.000) for \$2000 and increase the Highway Repairs expenditure account  
259 (A5110.451) for \$4000.00.  
260

261 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.  
262 Mayor Letica took a roll call.

263 Trustee Jablonski AYE  
264 Trustee Burke AYE  
265 Trustee Ettinger AYE  
266 Deputy Mayor Pierce AYE  
267 Mayor Letica AYE  
268 Motioned Carried

269  
270 **Resolution (2020-49)** Be It Resolved that the Village Board does hereby approve the transfer of  
271 funds of \$1980.00 from the Infrastructure Reserve Account #5059 to the Money Market Account  
272 #5018 for the cost of Engineering Services from Newport Engineering P.C. for a drainage  
273 improvement project (location: 103/105/106 Asharoken Ave. & 166/168 Asharoken Ave.).  
274

275 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.  
276 Mayor Letica took a roll call.

277 Trustee Jablonski AYE  
278 Trustee Burke AYE  
279 Trustee Ettinger AYE  
280 Deputy Mayor Pierce AYE  
281 Mayor Letica AYE  
282 Motioned Carried

283  
284 **Resolution (2020-50)** Be It Resolved that the Village Board does hereby approve the adjustment  
285 to the fiscal year 5/31/20 budget to increase the Start Income account (A1000.000) for \$1980.00  
286 and increase for Public Works Catch Basin (A1490.400) for \$1980.00 needed to reflect the transfer

287 of reserve dollars from the Infrastructure Reserve Fund for the engineering services for the  
288 drainage project plan.

289

290 Mayor Letica made a motion to approve, seconded by Trustee Burke.

291 Mayor Letica took a roll call.

292 Trustee Jablonski AYE

293 Trustee Burke AYE

294 Trustee Ettinger AYE

295 Deputy Mayor Pierce AYE

296 Mayor Letica AYE

297 Motioned Carried

298

299 **Resolution (2020-51)** Be It Resolved that the Village Board does hereby approve the transfer of  
300 funds from the Infrastructure Reserve Fund Account #5059 to the Money Market Account #5018  
301 for \$ 4362.50 (25% of the total cost of the project \$17,450.00) which is made up of Engineering  
302 Services from Newport Engineering for \$3000.00 and Du All Industries services for the install of the  
303 in-line check valve for \$14,450.00 located behind Village Hall. (This project is covered under a  
304 Hazard Mitigation Grant Program under Department of Homeland Security and Emergency Services  
305 HMGP #4348.004; 75% of \$17450.00 will be reimbursed to the Village).

306

307 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

308 Mayor Letica took a roll call.

309 Trustee Jablonski AYE

310 Trustee Burke AYE

311 Trustee Ettinger AYE

312 Deputy Mayor Pierce AYE

313 Mayor Letica AYE

314 Motioned Carried

315

316 **Resolution (2020-52)** Be It Resolved that the Village Board does hereby approve the adjustment  
317 to the fiscal year 5/31/20 budget to increase the Start Income account (A1000.000) for \$4,362.50  
318 and General Government Aid (A4089.000) for \$13,087.50 and increase Public Works Other  
319 (A1490.495) for \$17,450.00.

320

321 Mayor Letica made a motion to approve, seconded by Deputy Mayor Pierce.

322 Mayor Letica took a roll call.

323 Trustee Jablonski AYE

324 Trustee Burke AYE

325 Trustee Ettinger AYE

326 Deputy Mayor Pierce AYE

327 Mayor Letica AYE

328 Motioned Carried

329

330 **Resolution (2020-53)** Be It Resolved that the Village Board does hereby approve the adjustment  
331 to the fiscal year 5/31/20 budget to Start Income account (A1000.000) for \$3000.00 and increase  
332 the Village hall Grounds expenditure account (A1620.454) for \$3000.00 needed to reflect the  
333 transfer of reserve dollars from the Building Reserve Fund for the chain link fence on village  
334 property.

335

336 Mayor Letica made a motion to approve, seconded by Trustee Ettinger.

337 This money was used for the enclosure for the highway cones and other equipment that we have  
338 down there.

339 Mayor Letica took a roll call.  
340 Trustee Jablonski AYE  
341 Trustee Burke AYE  
342 Trustee Ettinger AYE  
343 Deputy Mayor Pierce AYE  
344 Mayor Letica AYE  
345 Motioned Carried

346  
347 Nancy: That's all for the resolutions.

348  
349 Mayor: Does any of the trustees have any business to bring up at this time.

350  
351 Trustee Burke: What did we end up doing about the commercial parking ordinance has that been  
352 put on the back burner.

353  
354 Mayor: It's still on the back burner, because the way we are doing these meetings I think is not  
355 conducive to having a public hearing in a manner that we normally would. I suggest we hold off  
356 until we have a normal public hearing maybe for another month or two; we have a law that is pretty  
357 good to go, but it would be better to discuss in a forum that we are use to discuss in, it has not been  
358 forgotten.

359  
360 Mayor: Are there any other matters that the trustees would like to bring up. If not I would open the  
361 meeting up to the public, our standard protocol apply which is 3 minutes per person, you do not  
362 have to identify yourself, the meeting is open to the public if you have questions or comments.

363  
364 Public Session:

365 Snyder: I was wondering about the paving when you are going to start the paving from 355-501  
366 just because you have the resolution moving the money, when is that planned for?

367 Mayor: That will probably be done once the gas line is put in and the homes are connected. We do  
368 not have a firm start date from National Grid; probably going to be in July, August, early fall. The  
369 paving project is actually a two day project where they mill the first day and pave the second day.

370 Snyder: You are going to repave the first part and you are going to do the second half.

371 Mayor: We are going to do both sections of the road simultaneously.

372 Snyder: I was just wondering about the beach lots because it's really deteriorated down there.

373 Mayor: Thank you Jane.

374 Mayor: Does anybody else have a comment.

375 Kirsch: I have been looking at Newsday, and the numbers for Asharoken for COVID victims has  
376 jumped to seven. Is this valid or a mistake, how do they get it.

377 Mayor: Those numbers have jumped around a little bit, this evening I checked and the number went  
378 down to six. What happens is when somebody has a positive test, either the nasal swab or antibody  
379 type test; both of those numbers are being included in the positive cases. The reasons why it  
380 jumped up is that some people could have had antibody test and swab test to be positive. There is a  
381 little bit of up and down in those numbers. They don't give us the numbers; they are available on  
382 the Suffolk County website and the NYS health department site.

383 Kirsch: The only other thing is the gas line and the road; can you tell me where the new  
384 construction will end?

385 Mayor: The new construction will end at 283 Asharoken wherever they get down to finishing the  
386 gas line National Grid will repave up to that point.

387 Kirsch: I have blue marks in front of my street in front of my house. I was wondering if they are  
388 going further.

389 Mayor: They probably marked up a little further. It should be in the vicinity of 283 Asharoken.

390 Kirsch: I thought that maybe they extended it. Thank you.

391 Mayor: I think we had a question from Mr. Marino at 103 Asharoken Avenue.

392 Marino: Yes appreciate it; just wondering if you have any details on how they are going to address  
393 the flooding. Last time we spoke it was not determined on the specifics on the flooding for this area.  
394 Mayor: Our engineer has come up with a plan on this; what we have to do now is to solicit some  
395 bids to see what this will cost. The plans are down at village hall; if you would like to see the plans,  
396 call Nancy and she can forward the plans to you.

397 Marino: Thank you.

398 Nadine: I hope everyone is staying safe, healthy and virus free as much as possible. I just want to  
399 reiterate that there was trespassing going on, the weekend before; a lot of people who didn't belong  
400 on the beach were on the beach without masks on. If we have furniture anything private of our own,  
401 people have been seen sitting on things; we don't know if they are contaminated or what, it's  
402 worrisome I just hope there will be extra patrolling going on by the police during this time.

403 Mayor: I assure you that our police department will be extra diligent on this matter. If you perceive  
404 a situation that you feel is not right please call the police. They cannot be everywhere at once but if  
405 you truly believe someone is trespassing work with our police department and help us out by  
406 calling them up at 631-261-7400. Thank you.

407 Nadine: Would you suggest that we go over and interfere first or call the police first.

408 Mayor: No, simply call the police first; there is no reason for the individual homeowner to put  
409 themselves in that position. All you need to do is call the police.

410 Trustee Burke: I would like to remind that people are allowed to walk on the beach below the high  
411 tide mark, it is allowable. People should not be reacting to people walking on the beach and  
412 enjoying the outdoors.

413 Nadine: I am not talking about below the high tide line I am talking about above the high tide line.

414 Kristin: Good evening everyone; how you are; I appreciate Mayor Letica that you responded to my  
415 email concerning the underwater land. You mentioned that you had written a letter in opposition to  
416 the Town of Huntington I thought I could get a copy for my files.

417 Mayor: Yes, that is possible; I will research this and get this to you during the week.

418 I had discussion with the Director of Maritime services last week, and Huntington is fully aware of  
419 the Ida Smith Property area, and that they have no jurisdiction in that area, should they go forward  
420 with this mooring plan it will not be enforceable within the Ida Smith property, they now know  
421 what the property is and the town attorney knows as well.

422 Kristin: I am sure it's going to come up again; I expect next year that they will bring it up again.

423 Mayor: I am sure they will bring it up again, since they get \$40 per mooring permit.

424 Kristin: It has been under private ownership for a long time. Thank you.

425 Mayor: My pleasure you have a nice evening.

426

427 Mayor Letica made a motion to exit public session, seconded by Trustee Burke.

428 Mayor Letica took a roll call.

429 Trustee Jablonski AYE

430 Trustee Burke AYE

431 Trustee Ettinger AYE

432 Deputy Mayor Pierce AYE

433 Mayor Letica AYE

434 Motioned Carried

435

436 Mayor Letica made a motion to adjourn the meeting, seconded by Trustee Jablonski.

437 Mayor Letica took a roll call.

438 Trustee Jablonski AYE

439 Trustee Burke AYE

440 Trustee Ettinger AYE

441 Deputy Mayor Pierce AYE

442 Mayor Letica AYE

443 Motioned Carried.

444

445 Mayor: I would like to thank everyone for joining the meeting this evening and have a happy Cinco  
446 De Mayo.

447

448 The May 5, 2020 Regular board meeting of the Board of Trustees was adjourned at approximately  
449 7:25pm.

450 Signed: \_\_\_\_\_

451 Nancy Rittenhouse, Village Clerk

452

453